

## SWELLENDAM MUNICIPALITY



**TENDER NO: SMT59/20/21**

### **PROVISION OF SHORT-TERM INSURANCE FOR A (3) YEAR PERIOD**

Tenders are hereby invited for the Provision of Short-Term Insurance for a (3) Year Period to the Swellendam Municipality.

Official bid documents and specifications are obtainable from Mr. J. Riddles (Supply Chain Management Unit, 11 Lind Street, Swellendam on tel: 028 514 8500 or email [scm@swellenmun.co.za](mailto:scm@swellenmun.co.za) from Friday, 14 May 2021, on paying a non-refundable amount of **R480.00** (VAT Incl.) per document.

<b>Account Name</b>	<b>Bank Name</b>	<b>Acc. Number</b>	<b>Branch Code</b>	<b>Acc. Type</b>
Swellendam Municipality	ABSA	239 056 0039	334 213	Cheque

Any technical enquiries can be made to Ms. L. van der Walt at tel. no. 028-514 8500, e-mail: [lvdwalt@swellenmun.co.za](mailto:lvdwalt@swellenmun.co.za)

Tenders must be submitted in a sealed envelope and must be clearly marked with the respective tender number and description. Tenders must be placed in the Municipal Tender Box before 12h00 on Friday, **04 June 2021** situated at the **Supply Chain Management Offices**, 11 Lind Street, Swellendam. Tenders may only be submitted on the prescribed tender documents and must include a valid Tax Clearance certificate as well as the Tax Compliance Status **PIN** as issued by **SARS**.

Late bids and bids received by E-Mail or Facsimile will not be considered. Bids will be evaluated and adjudicated in accordance with the Swellendam Municipality's preferential procurement policy and its Supply Chain Management Policy. The **80/20**-point system will be applicable. The Council does not bind itself to accept the lowest or any bid and reserves the right to accept a bid in full or a part thereof.

**Please Note:**

- Quotation / Tender box is open 24/7. Standard size of opening is: 10cm high and 50cm wide;
- All Technical inquiries (paragraph 3) **MUST** be in writing to the responsible official on this advert;
- No inquiries will be handled on the last **Two** (2) days before closing.

Bids shall remain valid for a ninety (90) day period calculated from the bid closing date.

**AM GROENEWALD**  
**MUNICIPAL MANAGER,**  
**P.O. BOX 20, SWELLENDAM, 6740,**

**Notice No. T22/2021**