

**SWELLENDAM MUNICIPALITY**



**TENDER NOTICE**

**TENDER NO: SMT35/18/19**

**PROVISION OF ACCOUNTING SUPPORT FOR A THREE (3) YEAR PERIOD**

Tenders are hereby invited for the Provision of Accounting Support for a Three (3) Year Period.

Official bid documents and specifications are obtainable from Mr. J. Riddles (Supply Chain Management Unit, 11 Lind Street, Swellendam on tel: 028 514 8500 or email [scm@swellenmun.co.za](mailto:scm@swellenmun.co.za) from Friday, 12 April 2019, on paying a non-refundable amount of **R414.00** (VAT Incl.) per document. Cheques must be made payable to Swellendam Municipality.

Any technical enquiries can be made to Mr. J. de Jager at tel. no. 028-514 8500 / 079 894 1369, e-mail: [dejager@swellenmun.co.za](mailto:dejager@swellenmun.co.za).

Bids must be submitted in a sealed envelope and must be clearly marked with the respective tender number and description. Bids must be placed in the Municipal Tender Box before 12h00 on Friday, **03 May 2019** situated at the **Supply Chain Management Offices**, 11 Lind Street, Swellendam after which Bids will be opened in public. Bids may only be submitted on the prescribed tender documents and must include a valid Tax Clearance certificate as well as the Tax Compliance Status **PIN** as issued by **SARS**.

Late bids and bids received by E-Mail or Facsimile will not be considered. Bids will be evaluated and adjudicated in accordance with the Swellendam Municipality's preferential procurement policy and it's Supply Chain Management Policy. The **80/20**-point system will be applicable. The Council does not bind itself to accept the lowest or any bid and reserves the right to accept a bid in full or a part thereof.

**Please Note:** Quotation / Tender box is open 24/7. Standard size of opening is: 10cm high and 50cm wide.

Bids shall remain valid for a ninety (90) day period calculated from the bid closing date.

**AM GROENEWALD**  
**MUNICIPAL MANAGER**  
**P.O. BOX 20**  
**SWELLENDAM, 6740**

**Notice No. T21/2019**