

SWELLENDAM MUNICIPALITY



TENDER NOTICE

TENDER NO: SMT32/17/18

PROVISION OF SHORT TERM INSURANCE FOR THE PERIOD 01 JULY 2018 TO 30 JUNE 2021

Tenders are hereby invited for the Provision of Short Term Insurance for the Period 01 July 2018 to 30 June 2021.

Official bid documents and specifications are obtainable from Mr. P. du Toit and Mr. J. Riddles (Supply Chain Management Unit, 11 Lind Street, Swellendam on tel: 028 514 8500 or email scm@swellenmun.co.za from Friday, 13 April 2018, on paying a non-refundable amount of **R387.60** (VAT Incl.) per document. Cheques must be made payable to Swellendam Municipality.

Any technical enquiries can be made to Ms. L. van der Walt at tel. no. 028-5148500, e-mail: lvdwalt@swellenmun.co.za.

Bids must be submitted in a sealed envelope and must be clearly marked with the respective tender number and description. Bids must be placed in the Municipal Tender Box before **12h00** on **Friday, 04 May 2018** situated at the Municipal Offices, 49 Voortrek Street, Swellendam after which Bids will be opened in public. Bids may only be submitted on the prescribed tender documents and must include a valid Tax Clearance certificate as well as the Tax Compliance Status **PIN** as issued by **SARS**.

Late bids and bids received by E-Mail or Facsimile will not be considered. Bids will be evaluated and adjudicated in accordance with the Swellendam Municipality's preferential procurement policy and it's Supply Chain Management Policy. The **80/20** point system will be applicable. The Council does not bind itself to accept the lowest or any bid and reserves the right to accept a bid in full or a part thereof.

Bids shall remain valid for a sixty (90) day period calculated from the bid closing date.

AM GROENEWALD
MUNICIPAL MANAGER
P.O. BOX 20
SWELLENDAM, 6740

Notice No. T10/2018