

**SWELLENDAM MUNICIPALITY**



**TENDER NOTICE**

**TENDER NO: SMT22/17/18**

**PROVISION OF LEGAL AND SPECIALIZED LEGAL SERVICES  
OVER A THREE (3) YEAR PERIOD**

Tenders are hereby invited for the provision of legal and specialized legal services over a three (3) year period.

Official bid documents and specifications are obtainable from Mr. P. du Toit and Mr. J. Riddles (Supply Chain Management Unit, 11 Lind Street, Swellendam on tel: 028 514 8500 or email [scm@swellenmun.co.za](mailto:scm@swellenmun.co.za) from Friday, 24 November 2017 on paying a non-refundable amount of **R387.60** (VAT Incl.) per document. Cheques must be made payable to Swellendam Municipality.

All technical enquiries must be made to Mr. D. du Plessis at tel. no. 028-514 8500, e-mail: [dduplessis@swellenmun.co.za](mailto:dduplessis@swellenmun.co.za).

Bids must be submitted in a sealed envelope and must be clearly marked with the respective tender number and description. Tenders must be placed in the Municipal Tender Box before 12h00 on Friday, 15 December 2017 situated at the Municipal Offices, 49 Voortrek Street, Swellendam after which tenders will be opened in public. Tenders may only be submitted on the prescribed tender documents and must include a valid and original Tax Clearance certificate as issued by **SARS**.

Late bids and bids received by E-Mail or Facsimile will not be considered. Bids will be evaluated and adjudicated in accordance with the Swellendam Municipality's preferential procurement policy and its Supply Chain Management Policy. The **80/20** point system will be applicable. The Council does not bind itself to accept the lowest or any bid and reserves the right to accept a bid in full or a part thereof.

Bids shall remain valid for a ninety (90) day period calculated from the bid closing date.

**AM GROENEWALD  
MUNICIPAL MANAGER  
P.O. BOX 20  
SWELLENDAM, 6740**

**Notice No. T48/2017**