

## SWELLENDAM MUNICIPALITY



### QUOTATION NOTICE

QUOTATION NO: **SMQ12/20/21**

#### PROVISION OF RECRUITMENT SERVICES FOR SENIOR MANAGERS

Quotations are hereby invited for the provision of recruitment services for senior managers. Official quotation documents and specifications are obtainable from Mr. J. Riddles (Supply Chain Management Unit, 11 Lind Street, Swellendam on tel: 028 514 8500 or email [scm@swellenmun.co.za](mailto:scm@swellenmun.co.za) from Friday, **28 August 2020**.

Any technical enquiries can be made to Mr. D. du Plessis at tel. no. 0824617517, e-mail: [dduplessis@swellenmun.co.za](mailto:dduplessis@swellenmun.co.za). Quotations must be submitted in a sealed envelope and must be clearly marked with the respective number and description. Quotations must be placed in the Municipal Tender Box before 12h00 on Friday, **11 September 2020** situated at the **Supply Chain Management Offices**, 11 Lind Street, Swellendam after which the quotations will be opened in public. Quotations may only be submitted on the prescribed documents and must include a valid Tax Clearance certificate as well as the Tax Compliance Status **PIN** as issued by **SARS**.

Late quotations and quotations received by E-Mail or Facsimile will not be considered. Quotations will be evaluated and adjudicated in accordance with the Swellendam Municipality's preferential procurement policy and its Supply Chain Management Policy. The **80/20**-point system will be applicable. The Council does not bind itself to accept the lowest or any quotation and reserves the right to accept a quotation in full or a part thereof.

#### **Please Note:**

- Quotation / Tender box is open 24/7. Standard size of opening is: 10cm high and 50cm wide;
- All Technical inquiries (paragraph 3) **MUST** be in writing to the responsible official on this advert;
- No inquiries will be handled on the last **Two** (2) days before closing.

Bids shall remain valid for a ninety (90) day period calculated from the bid closing date.

**AM GROENEWALD**  
**MUNICIPAL MANAGER**  
**P.O. BOX 20**  
**SWELLENDAM, 6740,**

**Notice No. T52/2020**