

SWELLENDAM MUNICIPALITY



TENDER NOTICE

TENDER NO: SMT29/19/20

UPGRADING AND RENEWAL OF E-MAIL SYSTEM

Bids are hereby invited from Service Providers for the upgrading and renewal of e-mail system.

Official bid documents and specifications are obtainable from Mr. J. Riddles (Supply Chain Management Unit, 11 Lind Street, Swellendam on tel: 028 514 8500 or email scm@swellenmun.co.za from Friday, 29 November 2019.

Any technical enquiries can be made to Mr. G. Louw at tel. no. 028-5148500, e-mail: glouw@swellenmun.co.za.

Bids must be submitted in a sealed envelope and must be clearly marked with the respective number and description. Bids must be placed in the Municipal Tender Box before 12h00 on Friday, **13 December 2019** situated at the **Supply Chain Management Offices**, 11 Lind Street, Swellendam after which the Bids will be opened in public. Bids may only be submitted on the prescribed documents and must include a valid Tax Clearance certificate as well as the Tax Compliance Status **PIN** as issued by **SARS**.

Late Bids and Bids received by E-Mail or Facsimile will not be considered. Bids will be evaluated and adjudicated in accordance with the Swellendam Municipality's preferential procurement policy and its Supply Chain Management Policy. The **80/20**-point system will be applicable. The Council does not bind itself to accept the lowest or any bid and reserves the right to accept a bid in full or a part thereof.

Please Note:

- Bid / Tender box is open 24/7. Standard size of opening is: 10cm high and 50cm wide;
- All Technical inquiries (paragraph 3) **MUST** be in writing to the responsible official on this advert;
- No inquiries will be handled on the last **Two** (2) days before closing.

Bids shall remain valid for a ninety (90) day period calculated from the bid closing date.

AM GROENEWALD
MUNICIPAL MANAGER
P.O. BOX 20
SWELLENDAM, 6740

Notice No. T59/2019