

SWELLENDAM MUNICIPALITY



QUOTATION NOTICE

QUOTATION NO: **SMQ30/20/21**

PROVISION OF TRAINING COURSE/S FOR LIBRARIAN ASSISTANTS

Quotations are hereby invited for the Provision of Training Course/s for Librarian Assistants.

Official quotation documents and specifications are obtainable from Mr. J. Riddles (Supply Chain Management Unit, 11 Lind Street, Swellendam on tel: 028 514 8500 or email scm@swellenmun.co.za from Friday, **12 February 2021**.

Any technical enquiries can be made to Ms. L. Lank at tel. no. 028-514 8527/083 282 3776, e-mail: llank@swellenmun.co.za.

Quotations must be submitted in a sealed envelope and must be clearly marked with the respective number and description. Quotations must be placed in the Municipal Tender Box before 12h00 on Friday, **19 February 2021** situated at the **Supply Chain Management Offices**, 11 Lind Street, Swellendam. Quotations may only be submitted on the prescribed documents and must include a valid Tax Clearance certificate as well as the Tax Compliance Status **PIN** as issued by **SARS**.

Late quotations and quotations received by E-Mail or Facsimile will not be considered. Quotations will be evaluated and adjudicated in accordance with the Swellendam Municipality's preferential procurement policy and its Supply Chain Management Policy. The **80/20**-point system will be applicable. The Council does not bind itself to accept the lowest or any quotation and reserves the right to accept a quotation in full or a part thereof.

Please Note:

- Quotation / Tender box is open 24/7. Standard size of opening is: 10cm high and 50cm wide;
- All Technical inquiries (paragraph 3) **MUST** be in writing to the responsible official on this advert;
- No inquiries will be handled on the last **Two (2)** days before closing.

Bids shall remain valid for a ninety (90) day period calculated from the bid closing date.

AM GROENEWALD
MUNICIPAL MANAGER
P.O. BOX 20
SWELLENDAM, 6740,

Notice No. T10/2021