

## SWELLENDAM MUNICIPALITY



### QUOTATION NOTICE

QUOTATION NO: SMQ01/17/18

#### THE PROVISION OF RECRUITMENT SERVICES: MUNICIPAL MANAGER POSITION

Quotations are hereby invited from experienced and suitably qualified service providers to execute a concerted and specialised selection and appointment process and program for the post of a Municipal Manager.

Official quotation documents and specifications are obtainable from Mr. J. Riddles (Supply Chain Management Unit, 11 Lind Street, Swellendam on tel 028 514 8500 or email [scm@swellenmun.co.za](mailto:scm@swellenmun.co.za), from Friday, 07 July 2017.

Any enquiries can be made to Mr. Dana du Plessis at tel. no. 028-514 8500 or 0824617517, e-mail: [dduplessis@swellenmun.co.za](mailto:dduplessis@swellenmun.co.za).

Bids must be submitted in a sealed envelope and must be clearly marked with the respective tender number and description. Bids must be placed in the Municipal Tender Box before 12h00 on Friday, 14 July 2017 situated at the Municipal Offices, 49 Voortrek Street, Swellendam after which Bids will be opened in public. Bids may only be submitted on the prescribed tender documents and must include a valid and original Tax Clearance certificate as issued by **SARS**.

Late bids and bids received by E-Mail or Facsimile will not be considered. Bids will be evaluated and adjudicated in accordance with the Swellendam Municipality's preferential procurement policy and its Supply Chain Management Policy. The **80/20** point system will be applicable. The Council does not bind itself to accept the lowest or any bid and reserves the right to accept a bid in full or a part thereof.

Bids shall remain valid for a sixty (60) day period calculated from the bid closing date.

**HB SCHLEBUSCH**  
**ACTING MUNICIPAL MANAGER**  
**P.O. BOX 20**  
**SWELLENDAM, 6740**

**Notice No. T24/2017**