

# **SWELLEN DAM MUNICIPALITY**



## **DIRECTORATE: FINANCIAL SERVICES**

### **SUPPLY CHAIN MANAGEMENT**

**4<sup>th</sup> QUARTER IMPLEMENTATION REPORT FOR THE 2018/2019  
FINANCIAL YEAR**

## **INDEX**

**The scope of the implementation review will include the following:**

- 1. Introduction**
- 2. Policy**
- 3. Delegations**
- 4. Organisational Structure**
- 5. Demand Management**
- 6. Acquisition Management**
- 7. The Bid Committee System**
- 8. Deviations**
- 9. Awards to Close Family Members of Persons in the Service of the State**
- 10. Awards to persons in the service of the state**
- 11. Reports above R100,000 as submitted to National Treasury**
- 12. Logistics, Disposal and Risk Management**
- 13. Recommendation**

## **1. INTRODUCTION**

This report is a summary of the implementation of the Supply Chain Management Policy as adopted by Council on 05 December 2005 and highlights the implementation of Supply Chain Management in Swellendam Municipality. It is required by regulation 6(3) of the Supply Chain Management Regulations that the Accounting Officer submits a quarterly report on the implementation of Supply Chain Management to the Mayor to give effect to his oversight role.

Following is a summary of the Supply Chain Management Implementation Report for the 4<sup>th</sup> quarter in terms of the 2018/2019 financial year of Swellendam Municipality:

- 1.1 Deviations decreased from R1,196,297 to R499,574 from the 3<sup>rd</sup> quarter.
- 1.2 Procurement spend in terms of local economic development amounts to R4,423,283 which represent 30% of the total orders placed during the 4<sup>th</sup> quarter.
- 1.3 Standard Operating Procedures for the Bid Committee System as well as for Contract Management were developed but needs to be workshopped.
- 1.4 Demand and Contract Administration Management needs to improve in conjunction with user departments.

## **2. POLICY**

The SCM policy is currently under review and will be presented to Council in order to incorporate the latest SCM prescripts, as required by paragraph 3 of the SCM Regulations.

## **3. DELEGATIONS**

The Municipal Manager is responsible for implementing the policy and to take all reasonable steps to ensure that proper mechanisms and separation of duties in the supply chain management system are in place to minimise the likelihood of fraud, corruption, favouritism and unfair and irregular practices.

The purpose of such delegations is to maximise the administrative and operational efficiency. The delegations also provide adequate checks and balances in the municipality's Supply Chain Management function. According to Section 79 and 106 of the MFMA delegations and sub-delegations must be in writing. SCM delegations are in place.

## **4. ORGANISATIONAL STRUCTURE**

In terms of Paragraph 7 of the Municipal Supply Chain Management Regulations (MSCMR) the municipality must establish a Supply Chain Management Unit (SCMU) to implement its supply chain management policy. The SCMU must operate under the direct supervision of the Chief Financial Officer (CFO) or may be delegated to an official in terms of Section 82 of the MFMA.

During the reporting period the staff complement that performed the duties and functions in terms of the SCM policy were as follows:

Manager: Supply Chain

Accountant: Demand & Acquisitions

1 x Buyer (Vacant)

3 x Senior Clerks

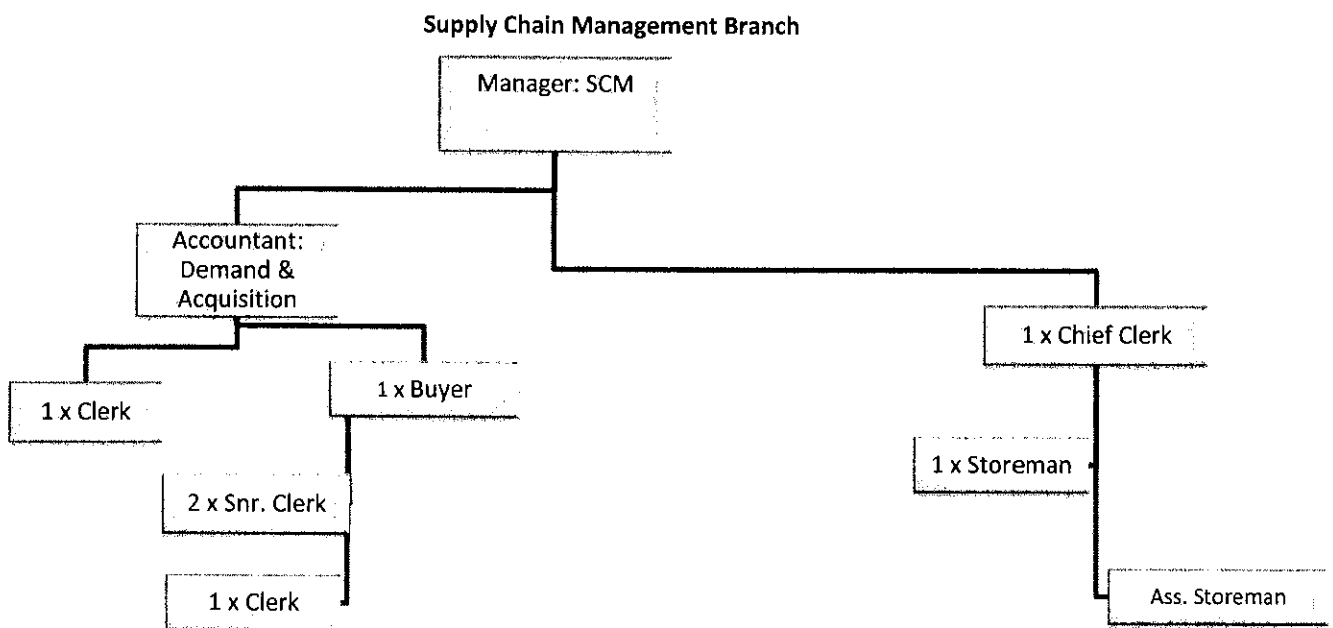
1 x Clerk (Vacant)

1 x Administrator: Stores & Disposals

1 x Storeman

1 x Assistant Storeman (Vacant)

The approved organizational structure within the unit is set out as follows:



The current structure is however not fully implemented as three vacancies are currently not filled.

## **5. DEMAND MANAGEMENT**

### **Preferred Suppliers Database**

The Municipality is required by legislation to have and maintain a Database of Accredited Prospective Suppliers in order to ensure that all the procurement of goods and services for the Municipality is made through this Database. The Database has been developed from a manual one to a fully functional electronic Database of Prospective Suppliers maintained by the SCMU. Currently there are 1340 suppliers registered on this Database.

**Procurement Planning**

One of the functions of SCM is to ensure that goods, works or services are delivered to the right place, in the right quantity, with the right quality, at the right cost and at the right time in a normal procurement environment.

In order to fulfill the above function the SCMU, together with the end-user, must apply strategic sourcing principles to determine the optimum manner in which to acquire the goods, works or services. Subsequent to this the unit held individual sessions with departments to complete their respective procurement plans for procurements above R30 000 for the 2018/2019 financial year in order to ensure that they spend their budgets effectively, efficiently and economically.

RESPONSIBLE PERSON	DESCRIPTION OF GOODS / WORKS OR SERVICES REQUIRED	VOTE NO	ESTIMATED VALUE (Incl. all applicable taxes)	ENVISAGED DATE OF ADVERTISEM ENT	ACTUAL DATE OF ADVERTISEM ENT	ENVISAGED CLOSING DATE	ACTUAL CLOSING DATE	ENVISAGED DATE OF AWARD	ACTUAL DATE OF AWARD
G.Booth	Quantity of ...	501880001	R 300 000	11/07/2018	11/07/2018	11/07/2018	11/07/2018	11/07/2018	11/07/2018
G.Booth	Quantity of ...	501880002	R 100 000	11/07/2018	11/07/2018	11/07/2018	11/07/2018	11/07/2018	11/07/2018
G.Booth	High Pressure Pipe ...	501880003	R 200 000	08/07/2018	08/07/2018	08/07/2018	08/07/2018	08/07/2018	08/07/2018
G.Booth	Quality Milk ...	501880004	R 55 000	07/07/2018	07/07/2018	07/07/2018	07/07/2018	07/07/2018	07/07/2018
G.Booth	Various Milk ...	501880005	R 100 000	07/07/2018	07/07/2018	07/07/2018	07/07/2018	07/07/2018	07/07/2018
G.Booth	Various Milk ...	501880006	R 50 000	07/07/2018	07/07/2018	07/07/2018	07/07/2018	07/07/2018	07/07/2018
G.Booth	Various Milk ...	501880007	R 50 000	07/07/2018	07/07/2018	07/07/2018	07/07/2018	07/07/2018	07/07/2018
G.Booth	Various Milk ...	501880008	R 50 000	07/07/2018	07/07/2018	07/07/2018	07/07/2018	07/07/2018	07/07/2018
G.Booth	Various Milk ...	501880009	R 50 000	07/07/2018	07/07/2018	07/07/2018	07/07/2018	07/07/2018	07/07/2018
G.Booth	Various Milk ...	501880010	R 50 000	07/07/2018	07/07/2018	07/07/2018	07/07/2018	07/07/2018	07/07/2018
G.Booth	Various Milk ...	501880011	R 50 000	07/07/2018	07/07/2018	07/07/2018	07/07/2018	07/07/2018	07/07/2018
G.Booth	Various Milk ...	501880012	R 50 000	07/07/2018	07/07/2018	07/07/2018	07/07/2018	07/07/2018	07/07/2018
G.Booth	Various Milk ...	501880013	R 50 000	07/07/2018	07/07/2018	07/07/2018	07/07/2018	07/07/2018	07/07/2018
G.Booth	Various Milk ...	501880014	R 50 000	07/07/2018	07/07/2018	07/07/2018	07/07/2018	07/07/2018	07/07/2018
G.Booth	Various Milk ...	501880015	R 50 000	07/07/2018	07/07/2018	07/07/2018	07/07/2018	07/07/2018	07/07/2018
G.Booth	Various Milk ...	501880016	R 50 000	07/07/2018	07/07/2018	07/07/2018	07/07/2018	07/07/2018	07/07/2018
G.Booth	Various Milk ...	501880017	R 50 000	07/07/2018	07/07/2018	07/07/2018	07/07/2018	07/07/2018	07/07/2018
G.Booth	Various Milk ...	501880018	R 50 000	07/07/2018	07/07/2018	07/07/2018	07/07/2018	07/07/2018	07/07/2018
G.Booth	Various Milk ...	501880019	R 50 000	07/07/2018	07/07/2018	07/07/2018	07/07/2018	07/07/2018	07/07/2018
G.Booth	Various Milk ...	501880020	R 50 000	07/07/2018	07/07/2018	07/07/2018	07/07/2018	07/07/2018	07/07/2018
G.Booth	Various Milk ...	501880021	R 50 000	07/07/2018	07/07/2018	07/07/2018	07/07/2018	07/07/2018	07/07/2018
G.Booth	Various Milk ...	501880022	R 50 000	07/07/2018	07/07/2018	07/07/2018	07/07/2018	07/07/2018	07/07/2018
G.Booth	Various Milk ...	501880023	R 50 000	07/07/2018	07/07/2018	07/07/2018	07/07/2018	07/07/2018	07/07/2018
G.Booth	Various Milk ...	501880024	R 50 000	07/07/2018	07/07/2018	07/07/2018	07/07/2018	07/07/2018	07/07/2018
G.Booth	Various Milk ...	501880025	R 50 000	07/07/2018	07/07/2018	07/07/2018	07/07/2018	07/07/2018	07/07/2018
G.Booth	Various Milk ...	501880026	R 50 000	07/07/2018	07/07/2018	07/07/2018	07/07/2018	07/07/2018	07/07/2018
G.Booth	Various Milk ...	501880027	R 50 000	07/07/2018	07/07/2018	07/07/2018	07/07/2018	07/07/2018	07/07/2018
G.Booth	Various Milk ...	501880028	R 50 000	07/07/2018	07/07/2018	07/07/2018	07/07/2018	07/07/2018	07/07/2018
G.Booth	Various Milk ...	501880029	R 50 000	07/07/2018	07/07/2018	07/07/2018	07/07/2018	07/07/2018	07/07/2018
G.Booth	Various Milk ...	501880030	R 50 000	07/07/2018	07/07/2018	07/07/2018	07/07/2018	07/07/2018	07/07/2018







3322243	Alcornoque	5010100171	3322243							22/03/2019
			R 20,042,582.00							

LEGEND

	End User Process Complete
	End User Process Incomplete

## 6. ACQUISITION MANAGEMENT

### Procurement Statistics

Description	Total No	Monthly Average	Daily Average
Requests processed	1 023	341	17.05
Orders processed	1 023	341	17.05
Requests cancelled or referred back	120	40	2
Extensions	5	1.66	0.08
Bids received (number of documents)	23	7.66	0.38
Bids awarded	9	3	0.15
Bids awarded ≤ R200 000	2	0.66	0.03
Appeals registered	1	0	0
Successful Appeals	0	0	0
Bid Specification Committee meetings	8	2.66	0.13
Bid Evaluation Committee meetings	7	2.33	0.12
Bid Adjudication Committee meetings	5	1.66	0.08

## 7. BID COMMITTEE SYSTEM

The Accounting Officer has appointed permanent members of the committees as well as secundis. Letters of Appointments, the Code of Conduct and Declaration of Interest has already been signed by the members and secundis of the committees.

### (a) The Bid Specification Committee (BSC)

This committee is composed of one or more officials of the municipality, preferably a Supply Chain Management Practitioner and the Manager responsible for the function involved, and may when regarded appropriate by the Accounting Officer, include external specialist advisors. The proceedings are being formalised via the arrangement of meetings by the SCM Unit.

### (b) The Bid Evaluation Committee (BEC)

This committee must as far as possible be composed of-

- officials from departments requiring the goods or services; and
- at least one supply chain management practitioner of the municipality.

The proceedings have been formalised by taking minutes of the proceedings of the Bid Evaluation Committee meetings by SCM personnel.

### (c) The Bid Adjudication Committee (BAC)

The Bid Adjudication Committee must consist of at least four senior managers of the municipality which must

include –

- the chief financial officer or, if the chief financial officer is not available, another manager in the budget and treasury office reporting directly to the chief financial officer and designated by the chief financial officer;
- at least one senior supply chain management practitioner who is an official of the municipality; and
- a technical expert in the relevant field who is an official of the municipality, if the municipality has such an expert.

The Bid Adjudication Committee has been functional and has been involved in all bids exceeding R30,000.

#### Bids recommended by the Bid Adjudication Committee

The following bids were recommended by the BAC and awarded by the Accounting Officer in terms of the SCM Policy and the Preferential Procurement Policy for the 4<sup>th</sup> quarter:

BIDS APPROVED BY MM - 4TH QTR								
BID NO	BID DESCRIPTION	BIDS RECEIVED		RESPONSIVE		BID AWARDED	REASON FOR AWARD	
		SUPPLIER NAME	AMOUNT	YES	NO	SUPPLIER NAME		AMOUNT
SMT32/18/19	Upgrading of Network Infrastructure	Mantella IT Support Services (Pty) Ltd	180,991.92	x		Mantella IT Support Services (Pty) Ltd	180,991.92	Achieved the highest points in terms of Council's Preferential Procurement Policy
		First Technology	220,283.35	x				
		Ubertech	223,195.62	x				
SMT22/18/19	Provision of various web based electronic management system	Ignite Advisory Services (Pty) Ltd	1,089,387.95	x		Ignite Advisory Services (Pty) Ltd	1,089,387.95	Achieved the highest points in terms of Council's Preferential Procurement Policy
SMT21/18/19	Supply and Delivery of Road Marking Paint for a Three (3) year period	Memotek Trading CC	608,434.00	x		Xeracote cc t/a Olympia International Paints & Coatings	598,264.50	Achieved the highest points in terms of Council's Preferential Procurement Policy
		Sakhikhaya Supplies CC	687,874.80	x				
		Setlatlapi Business Enterprise (Pty) Ltd	1,374,667.30	x				
		Sizwe Paints (Pty) Ltd	801,935.20	x				
		Take Note Trading 245 CC t/a Universal Trading	836,349.00	x				

		Xeracote cc t/a Olympia International Paints & Coatings	598,264.50	x				
SMQ17/18/19	AH Marias en Seuns (Pty) Ltd	Supply, delivery and offloading of balau decking	169,999.00	x		AH Marias en Seuns (Pty) Ltd	169,999.00	Achieved the highest points in terms of Council's Preferential Procurement Policy
SMQ14/18/19	Supply and Deliver of x2 Mobile 80mm Single Diaphragm Sludge Pumps for the Infrastructure Department.	Railton Foundation Swellendam	115,283.60	x		Ian Dicky (Pty) Ltd	102,189.00	Achieved the 2nd highest points in terms of Council's Preferential Procurement Policy
		Ian Dicky (Pty) Ltd	102,189.00	x				
		S.S. Pumps (Pty) Ltd.	113,950.00	x				
SMT12/18/19	Close tender – limited to the property owner's adjacent erf. 5174, industrial area Swellendam	Pioneer Meubels	108,814.00	x		Pioneer Meubels	108,814.00	Highest bidder in terms of the Preferential Procurement Regulations
SMT18/18/19	The supply and delivery cement for a three (3) year period	Memotek Trading CC	389,256.00	x		Memotek Trading CC	389,256.00	Achieved the highest points in terms of Council's Preferential Procurement Policy
		Saweco Enterprise (Pty) Ltd.	462,264.00	x				
SMT33/18/19	Design, sizing, supply and installation of 3 x Wall Mounted Sluice Plate Vertical Rising Penstock Valves – 304 stainless steel (Channel Gates) at the Swellendam Waste Water Treatment Works.	RJ Consani (Pty) Ltd	322,420.00	x		RJ Consani (Pty) Ltd	322,420.00	Achieved the highest points in terms of Council's Preferential Procurement Policy
SMQ19/18/19	Supply, delivery and offloading of a fifteen thousand liter (15000lt) water tank	Masisebenze Water Systems (Pty) Ltd	49,910.00	x		Masisebenze Water Systems (Pty) Ltd	49 910.00	Achieved the highest points in terms of Council's Preferential Procurement Policy
		Damingo's	43,515.50		x			

SMT10/18/19	The supply & delivery of second hand / demo / new lwb vehicles.	Rola Auto (Pty) Ltd t/a Rola Ford Swellendam	594,501.20	x		Rola Auto (Pty) Ltd t/a Rola Ford Swellendam	594 501.20	Achieved the highest points in terms of Council's Preferential Procurement Policy
		Multilayer Trade Corporation	370,000.00		x			
SMT35/18/19	Provision of Accounting Services	Mubesko Africa (Pty) Ltd in consortium with Moore Stephans	4,993,784.39	x		Mubesko Africa (Pty) Ltd in consortium with Moore Stephans	4 993 784.39	Achieved the highest points in terms of Council's Preferential Procurement Policy
		Munireps (Pty) Ltd	4,016,408.75		x			
		Ducharme Asset Management and Accounting	4,904,843.75		x			

## 8. DEVIATIONS FROM PROCUREMENT PROCESSES

Please find statistics as well as a schedule of the deviations approved by the Accounting Officer during the 4<sup>th</sup> quarter of the 2018/19 financial year:

### Details of Deviations for Procurement Services

Type of deviation	Value of deviations	Percentage of total deviations value	Value of deviations	Percentage of total deviations value
	4 <sup>th</sup> Qtr. 2018/19		3 <sup>rd</sup> Qtr. 2018/19	
Clause 36(1)(a)(i)- Emergency	212 718.12	42.58	-	-
Clause 36(1)(a)(ii)- Sole Supplier	-	-	1 064 816.49	89.01
Clause 36(1)(a)(v) – Impractical/ Impossible	284 152.52	56.88	131 015.88	10.57
Clause 36(1)(b) - Minor breaches	2 703.60	0.54	464.19	0.04
<b>Total</b>	<b>499 574.24</b>	<b>100</b>	<b>1 196 296.56</b>	<b>100</b>

**VERSLAG OOR AANKOPE AFWYKINGS GOEDGEKEUR DIE MUNISIPALE BESTUURDER IN TERME VAN ARTIKEL 36 VAN VOORSIENINGSKANAAL BESTUUR BELEID / REGULASIES (SUPPLY CHAIN MANAGEMENT POLICY/ REGULATIONS)**

**Afwyking in terme van SCM regulasie 36 (i) in noodgeval/dringend**

Datum	Verskaffer	Kwotasie besonderhede	Bedrag	Dept	Rede vir Afwyking
07-May-19	Automation Works Cape (Pty) Ltd	Voorsiening en installasie van sekuriteit toerusting te Bakenskap Reservior	73,872.55	DKD	Adverteringproses nie gevolg as gevolg dringendheid. Slegs 1 kwotasie ontvang.

16-May-19	Pumptron (Pty) Ltd	Voorsiening van Gorman Rupp valves	6,750.50	DID	As gevolg van dringendheid slegs een kwotasie ontvang
16-May-19	G.C. Martin	Huur van vullistrok verwydering van huishoudelike vullis	4,400.00	DGD	As gevolg van dringendheid slegs een kwotasie ontvang
31-May-19	Lexis Windeed	Property Deeds dump report	85,870.50	DFD	Adverteringsproses nie gevolg as gevolg van dringendheid. Twee kwotasie wel ontvang.
06-Jun-19	B.B. Marthinus	Vervanging van geyser materiaal en arbeid	10,445.08	DID	As gevolg van dringendheid slegs een kwotasie ontvang
25-Jun-19	Sedgwick Holdings	Sny van twee nuwe "hatches" in "container" en pas nuwe sluitstuk en skarniere vas	4,387.00	DID	As gevolg van dringendheid slegs een kwotasie ontvang
25-Jun-19	Sedgwick Holdings	Fire break clearing and organic waste incineration	5,000.00	DID	As gevolg van dringendheid slegs een kwotasie ontvang
25-Jun-19	LH Marthinus	Vervanging van elektriese motor	21,992.49	DID	As gevolg van dringendheid slegs een kwotasie ontvang
			<b>212,718.12</b>		

<b>Afwykinge in terme van SCM regulasie 36 (ii) indien sodanige goedere of dienste gelewer word of beskikbaar is van 'n enkele verskaffer</b>					
Datum	Verskaffer	Kwotasie besonderhede	Bedrag	Dept	Rede vir Afwyking
			<b>0.00</b>		

<b>Afwykinge in terme van SCM regulasie 36 (iii) vir die verkryging van besondere kunswerke of geskiedkundige voorwerpe waar spesifikasies moeilik is om op te stel</b>					
Datum	Verskaffer	Kwotasie besonderhede	Bedrag	Dept	Rede vir Afwyking
			<b>0.00</b>		

<b>Afwykinge in terme van SCM regulasie 36 (iv) verkryging van diere vir diere tuine en / of natuur-en wildreservate</b>					
Datum	Verskaffer	Kwotasie besonderhede	Bedrag	Dept	Rede vir Afwyking
			<b>0.00</b>		

<b>Afwykinge in terme van SCM regulasie 36 (v) in enige ander uitsonderlike geval waar dit onprakties of onmoontlik is om die amptelike verkrygingsprosesse te volg</b>					
Datum	Verskaffer	Kwotasie besonderhede	Bedrag	Dept	Rede vir Afwyking
3-Apr-19	Historiese huise van Suid-Afrika beperk	3 dae argitektuurstyle kursus	2,100.00	DKD	Slegs 1 kwotasie aangesien dit onprakties is om nog kwotasies in te win.
06-Apr-19	Neldin Voorsieners (Pty) Ltd	Verwydering van Hek en omheining by Ou Telkom gebou	3,360.00	DKD	Slegs 1 kwotasie aangesien dit onprakties is om nog kwotasies in te win.
29-Apr-19	Power Transformers	Herstel van transformers	51,059.40	DID	Slegs 1 kwotasie aangesien dit onprakties is om nog kwotasies in te win.
30-Apr-19	Techno Serve	Diens van Hoogspanning skakelaars	141,312.00	DID	Slegs 1 kwotasie aangesien dit onprakties is om nog kwotasies in te win.

19-Jun-19	Rating Afrika	Verslag:meet van toestand van Munisipaliteit	2,875.00	DKD	Slegs 1 kwotasie aangesien dit onprakties is om nog kwotasies in te win.
30-Jun-19	Purusha Publications	Plasing van kennisgewings in plaaslike koerant	45,610.12	DKD	Onprakties om amptelike prosesse te volg. Goedkeuring MM
30-Jun-19	Langberg Bulletin	Plasing van kennisgewings in plaaslike koerant	37,836.00	DKD	Onprakties om amptelike prosesse te volg. Goedkeuring MM

284,152.52

<b>Afwykings in terme van SCM regulasie 36 (i) (b) bekragtiging van geringe oortredings</b>					
Datum	Verskaffer	Kwotasie besonderhede	Bedrag	Dept	Rede vir Afwyking
05-Jun-19	Indian Oil	Aankoop van diesel	2,703.60	DiD	Bestelling was uitgereik voor verhoogde diesel pryse en aankope was gedoen met verhoogde dieselprys. Goedkeuring MM

2,703.60

**Totale afwykings vir 4de  
Kwartaal**

499,574.24

#### 9. AWARDS TO CLOSE FAMILY MEMBERS OF PERSONS IN THE SERVICE OF THE STATE

In terms of paragraph 45 of the Supply Chain Management Policy of Council, awards to close family members of persons in the service of the state must disclose particulars of awards of more than R 2000 in the Annual Financial Statements.

The following bids were awarded to a person who is a family member of a person in the service of the state:

DATE	NAME	DESCRIPTION	AMOUNT	CLOSE FAMILY MEMBER	RELATIONSHIP
09/04/2019	LEBAZI BROTHERS (PTY) LTD	VERF VAN POMPSTASIE SE WATER PYPE	980.00	CLR. G LEBAZI	AUNT
04/04/2019	NELDIN VOORSIENERS	VERWYDERING VAN DAKPLATE, BALKE OU TELKOM GEBOU	3,600.00	N. PIETERSEN	WIFE
09/04/2019	NELDIN VOORSIENERS	SNY EN VERDERING VAN GRAS KLOOF EN PARKIE RESIEBAANSTRAAT	3,135.18	N. PIETERSEN	WIFE
10/04/2019	NELDIN VOORSIENERS	UITHAAL/GRAWE EN VERWYDERING VAN 16 STAAL PALE	2,800.00	N. PIETERSEN	WIFE
10/04/2019	NELDIN VOORSIENERS	AFHAAL VAN HEKKE EN VERVOER NA MUNISIPALE STOOR	560.00	N. PIETERSEN	WIFE
18/04/2019	KEMANZI (PTY) LTD	SUPPLY AND DELIVERY OF LIQUID ALUMINIUM SULPHATE PER LITRE SMT12/15/16	75,900.00	JN DU TOIT	SPOUSE
25/04/2019	KHOI SAN CAVE HOLDINGS	SNY EN VERWYDERING VAN GRAS P/M2 (TOETSTASIE)	1,954.92	G. JANSEN/A. JANSEN	SON/DAUGHTER IN LAW

29/04/2019	KHOI SAN CAVE HOLDINGS	SNY EN VERWYDERING VAN GRAS P/M2 (KLIPPERIVIER WWTW)	2,000.00	G. JANSEN/A. JANSEN	SON/DAUGHTER IN LAW
30/04/2019	KEMANZI (PTY) LTD	SUPPLY AND DELIVERY OF ALUMINIUM SODIUM OXIDE PER KG SMT33/15/16	74,934.00	JN DU TOIT	SPOUSE
27/05/2019	LEBAZI BROTHERS (PTY) LTD	SKOONMAAK VAN STORMWATER KANAAL	1,887.60	CLR. G LEBAZI	AUNT
14/05/2019	NELDIN VOORSIENERS	SNY EN VERDERING VAN GRAS RAILTON SPORTGRONDE	1,784.16	N. PIETERSEN	WIFE
22/05/2019	KEMANZI (PTY) LTD	SUPPLY AND DELIVERY OF LIQUID ALUMINIUM OXIDE	74,934.00	JN DU TOIT	SPOUSE
24/05/2019	KHOI SAN CAVE HOLDINGS	SNY EN VERWYDERING VAN GRAS P/M2 (KLIPPERIVIER WWTW)	2,000.00	G. JANSEN/A. JANSEN	SON/DAUGHTER IN LAW
06/06/2019	KEMANZI (PTY) LTD	SUPPLY AND DELIVERY OF LIQUID ALUMINIUM OXIDE	37,467.00	JN DU TOIT	SPOUSE
10/06/2019	KEMANZI (PTY) LTD	SUPPLY AND DELIVERY OF ALUMINIUM SODIUM OXIDE PER KG	75,520.00	JN DU TOIT	SPOUSE

**359,456.86**

**10. AWARDS TO PERSONS IN THE SERVICE OF THE STATE**

In terms of Council's Supply Chain Management Policy, paragraph 44, the municipality is prohibited from doing business with any person in the service of the state.

**None**

**11. REPORTING OF AWARDS ABOVE R100, 000**

In terms of MFMA circular 34, all awards above R100 000.00 must be reported to Provincial and National Treasury on a monthly basis. The following awards were reported for the 4<sup>th</sup> quarter of the 2018/19 financial year:





Contract Reference	Supplier	Contract Description	Contract Value	Contract Value	Contract Value	Contract Value	Contract Value	Contract Value	Contract Value	Contract Value	Contract Value	Contract Value	Contract Value	Contract Value	Contract Value
SMQ17/18/19	AH Marias en Seuns (Pty) Ltd	Supply, delivery and offloading of Balau decking	166,999.00	166,999.00	0	0	4	Quotation	n/a	n/a	n/a	No	Yes		
SMT32/18/19	Mantella IT Support Services (Pty) Ltd	Supply and Delivery of Equipment for the Upgrading of Network Infrastructure – Municipal Head Office.	180,991.92	180,991.92	0	0	1	Competitive Bidding	80/20	n/a	n/a	No	Yes		
SMT21/18/19	Olympia International Paints and Coatings	Supply and Delivery of Roadmarking Paint for a (3) Year Period	598,267.50	598,267.50	0	0	1	Competitive Bidding	80/20	n/a	n/a	No	Yes		
SMT22/18/19	Ignite Advisory Services (Pty) Ltd	Provision of various web based electronic management system	1,089,387.95	1,089,387.95	0	0	Non-compliant	Competitive Bidding	n/a	n/a	n/a	No	Yes		
SMQ14/18/19	Ian Dicky (Pty) Ltd	Supply and Deliver of x2 Mobile 80mm Single Diaphragm Sludge Pumps for the Infrastructure Department	102,189.00	102,189.00	0	0	8	Quotation	n/a	n/a	n/a	No	Yes		

SMT33/18/19	RJ Consani (Pty) Ltd	Design, sizing, supply and installation of 3 x Wall Mounted Sluice Plate Vertical Rising Penstock Valves – 304 stainless steel (Channel Gates) at the Swellendam Waste Water Treatment Works.	322,420.00	322,420.00	0	0	4	Competitive Bidding	n/a	n/a	n/a	No	Yes
SMT12/18/19	Pioneer Meubels	Close tender – limited to the property owner's adjacent erf. 5174, industrial area Swellendam	108,814.00	108,814.00	0	0	Non-compliant	Competitive Bidding	n/a	n/a	n/a	No	Yes
SMT18/18/19	Memotek Trading CC	The supply and delivery cement for a three (3) year period	389,256.00	389,256.00	0	0	1	Competitive Bidding	n/a	n/a	n/a	No	Yes
SMT10/18/19	Rola Auto (Pty) Ltd t/a Rola Ford Swellendam	The supply & delivery of second hand / demo / new LWB vehicles.	594 501.20	594 501.20	0	0	Non-compliant	Competitive Bidding	n/a	n/a	n/a	No	Yes
SMT34/18/19	Take Note Trading 245 cc t/a Universal Trading	Supply and delivery of bulk water meters, valves and fittings.	290,455.50	290,455.50	0	0	1	Competitive Bidding	n/a	n/a	n/a	No	Yes

SMT35/18/19	Mubesko Africa (Pty) Ltd in consortium with Moore Stephans	Provision of Accounting Services	4 993 784.39	4 993 784.39	0	0	Non-compliant	Competitive Bidding	n/a	n/a	n/a	No	Yes
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## 12. LOGISTICS, DISPOSAL AND RISK MANAGEMENT

The SCM unit must provide an effective system to ensure the setting of inventory levels, placing of orders, receiving and distribution of goods, stores and warehouse management, expediting orders, vendor performance, maintenance and contract administration as well as provide for an effective method of disposal and letting of assets which is inclusive of redundant and obsolete stock. Such systems must also have in place mechanisms to identify, consider and avoid potential risk in the SCM system.

### 12.1 Inventory Control

The value of stock at the end of the 4<sup>th</sup> quarter was recorded at R3,090,805.61. Regular ad hoc inspections and scheduled monthly stock-takes are conducted.

### 12.2 Placing of orders

The sourcing of quotations for purchases below R30 000 is currently handled by the relevant departments but are processed centrally at the SCM unit which ensures some type of control. It should be noted that purchasing is a supply chain management function while technical staff is currently doing purchasing whereas they should concentrate on their core function, namely service delivery. It is recommended that procurement be centralised.

## SPEND ANALYSIS

Sum of Order Total	Column Labels			
Row Labels	Apr-19	May-19	Jun-19	Grand Total
ACCOMMODATION	2,435.64	20,970.00	15,115.00	38,520.64
ADVERTISING	48,173.80	26,405.70	21,768.80	96,348.30
AGENCY SERVICES	713,910.41	1,279,966.74	560,596.13	2,554,473.28
AUTO ELEC SERVICES	15,094.91	31,230.69	12,428.03	58,753.63
CATERING		3,050.00		3,050.00
CATERING SERVICES	1,224.00	3,738.00	1,950.00	6,912.00
COMPUTERS	176,318.00	177,103.75		353,421.75
CONSTRUCTION	186,637.72		2,989,194.31	3,175,832.03
CONSULTING SERVICES	81,792.65	437,210.13	735,171.91	1,254,174.69
ENTERTAINMENT	4,721.87	5,512.14	308.97	10,542.98
FUEL, OIL & GAS	26,462.83	26,433.55	23,821.56	76,717.94
FURNITURE & EQUIPMENT	24,764.72		16,110.67	40,875.39
GENERAL BUILDING	15,810.00	27,754.00	10,445.08	54,009.08

GENERAL MAINTENANCE	8,500.00	8,500.00	15,000.00	32,000.00
GRASS CUTTING	40,699.68	16,209.09		56,908.77
HOLES & TRENCHES	30,377.60	20,145.00	4,030.00	54,552.60
LAUNDRY SERVICES	8,913.30	5,401.00	6,175.40	20,489.70
LOCKS & KEYS	3,187.95	4,173.10	3,697.65	11,058.70
MAINTENANCE	14,873.80	12,995.51		27,869.31
MATERIALS & SUPPLIES	720,620.92	1,922,502.90	1,073,973.99	3,717,097.81
PEST CONTROL	1,735.00	9,982.00		11,717.00
PLANT HIRE	81,697.15	87,377.00	55,218.40	224,292.55
PLOT CLEARING	30,678.49	3,562.50		34,240.99
R&M: GRASS CUTTING EQUIPMENT	14,475.15	18,240.87	2,529.12	35,245.14
R&M: PUMPS	157,823.08	76,495.04	13,800.00	248,118.12
R&M: VEHICLES	68,216.71	333,750.98	244,443.10	646,410.79
RENTAL SPACE	21,841.71	20,212.23	19,520.21	61,574.15
ROAD MAINTENANCE	73,462.50	205,310.00		278,772.50
SECURITY EQUIPMENT		36,936.28	36,936.28	73,872.56
SECURITY SERVICES	136,147.00	84,035.87	5,721.76	225,904.63
STATIONERY	44,259.88	60,888.88	4,264.52	109,413.28
SW MAINTENANCE	5,153.20	18,234.80		23,388.00
TOOL HIRE	2,160.05	6,504.53	5,034.19	13,698.77
TOOLS & EQUIPMENT		11,225.89	177,142.39	188,368.28
TOOLS & EQUIPMENT	76,471.68	10,204.08		86,675.76
VEHICLES			594,501.20	594,501.20
WEED CONTROL	4,337.02	5,883.48		10,220.50
<b>Grand Total</b>	<b>2,842,978.42</b>	<b>5,018,145.73</b>	<b>6,648,898.67</b>	<b>14,510,022.82</b>

#### SPEND ANALYSIS – LOCAL SUPPLIERS

Sum of Order Total	Column Labels			
Row Labels	Apr-19	May-19	Jun-19	Grand Total
3 MP SALES & EDUCATIONAL SERVI	11,442.60	18,624.12	2,832.84	32,899.56
A L ABBOTT & ASSOCIATES (PTY)	81,792.65	63,169.50	34,671.35	179,633.50
AAD TRUCK & BUS (PTY)LTD t/a T	15,895.06	174,590.66	71,533.33	262,019.05
AGRICULTURAL RURAL DEVELOPMENT	10,000.00	10,700.00		20,700.00
AH MARAIS SEUNS (PTY) LTD	29,798.80		143,189.25	172,988.05
AH WINDVOGEL	27,499.30	15,352.80		42,852.10
AMANZAKA (PTY) LTD		3,012.00	1,040.00	4,052.00
APPELSBOS TRUST	1,629.48		1,629.48	3,258.96
ARENDSE KONSTRUKSIE	8,500.00	8,500.00	15,000.00	32,000.00
ATLANTIC OIL (LTD) LTD	0.00	5,874.08	1,874.00	7,748.08
BARRYDALE HERMANUS SWART SEKUR	2,391.20			2,391.20
BB MARTHINUS		17,410.00	10,445.08	27,855.08
BJR GENERAL TRADING CC	1,943.50	3,185.50		5,129.00

C DE VILLIERS ELEKTRIES BK	12,979.80	12,460.60	1,592.00	27,032.40
CAREL BOTHA	11,213.30			11,213.30
CAROLINE 36 CC H/A HI WAY BAND		60.00	867.50	927.50
CF JOUBERT		1,700.00		1,700.00
CHALMAINE TAKELO	5,124.60			5,124.60
CHARLES DAVIDS T/A DAVIDS GRAS		664.45		664.45
CHARLES LOUIS LOUW VAN WYK	3,072.50	3,072.50		6,145.00
D.H.G. SWANEPOEL		3,050.00		3,050.00
DANIEL MTUSAYI	615.60			615.60
DE JAGER ELEKTRIES	1,695.47	3,249.91		4,945.38
DENISE CARSTENS	650.00	980.00		1,630.00
DEWALDT B FREDERICKS	8,297.99			8,297.99
DEWSU NELSON		2,400.00		2,400.00
DJ PRINS	6,876.00			6,876.00
DS MARTIN	7,123.26	7,262.83		14,386.09
E THEUNISSEN T/A LANGE BERG BUL	11,193.00	16,672.00	7,904.00	35,769.00
EMERALD FIRE 204 CC T/A SK LOO	1,121.83			1,121.83
ESKOM HOLDINGS SOC LIMITED	0.00	1,040.16	525.04	1,565.20
ESKOM HOLDINGS SOC LTD	10,646.52		19,280.00	29,926.52
FRANCOIS M JOUBERT	3,292.50			3,292.50
FS ALGEMENE DIENSTE (PTY) LTD	8,913.30	5,401.00	6,175.40	20,489.70
GC MARTIN	22,472.00	22,472.00		44,944.00
GEODEBT SOLUTIONS	124,693.21	124,393.41	3,852.73	252,939.35
HEIN'S AUTO ELECTRICAL CC		515.81		515.81
IB BESTER BK	6,324.00	7,440.00	0.00	13,764.00
INDIAN OIL (PTY) LTD	19,661.73	5,820.67	16,601.52	42,083.92
JACOBUS HARTNICK	2,821.50	2,821.50		5,643.00
JAN SWANEPOEL	7,702.02	16,921.48	1,040.00	25,663.50
JB VAN ZYL T/A VAN ZYL'S GARAG			675.00	675.00
JD IMPLEMENTE (PTY) LTD	3,956.00	5,979.91		9,935.91
JM CARELSE	7,343.56	1,738.00		9,081.56
JOHAN KEMP	22,100.73	21,160.73	6,590.73	49,852.19
JOHN J SWARTS	1,500.00			1,500.00
JOHN LUTZ	3,361.40	1,890.00		5,251.40
KAAP AGRI BEDRYF LTD	10,078.23	46,756.25	14,748.17	71,582.65
KHOI SAN CAVE HOLDINGS (EDMS)	3,954.94	2,000.00		5,954.94
LAWN RANGERS SWD (PTY) LTD		1,750.50		1,750.50
LEBAZI BROTHERS PTY LTD	0.00	1,887.60		1,887.60
LEZMIN 1711 CC 200204455523 T/			25,095.80	25,095.80
LEZMIN 1711 T/A COASTAL HIRE	2,160.05	6,504.53	5,034.19	13,698.77
LEZMIN 1712 CC	96,348.15	218,413.75	46,512.90	361,274.80
LEZMIN 1715 BK T/A LANGE BERG T		584.00	1,100.00	1,684.00
LEZMIN 1716 CC T/A LOTZ SIGNS		1,580.00		1,580.00

LEZMIN 2208 BK H/A AGRI WORLD	91,425.00	91,425.00	91,425.00	274,275.00
MASAKANE TRADING (PTY) LTD	3,031.30	5,496.00		8,527.30
MASTERMAC AUTO REPAIRS PTY LTD	32,614.40	44,482.02	8,947.46	86,043.88
MERVIN ERASMUS	1,950.00			1,950.00
MI STOFFEERDERS (PTY) LTD	750.00			750.00
MORNE'S CATERING AND DECOR (PT	1,224.00	3,738.00	1,950.00	6,912.00
NELDIN VOORSIENERS (PTY) LTD	10,095.18	1,784.16		11,879.34
NORTHERN KEYS LOCKSMITHS (PTY)	867.00			867.00
PHULME JAXA	650.00			650.00
PNA SKRYFBEHOEFTES	0.00			0.00
POTGIETER BROERS GRONDVERSKUIW	38,502.00		38,720.50	77,222.50
POWER RUSH TRADING 12 (PTY) LT	2,482.50	2,939.50	1,100.00	6,522.00
PREMIUM COMPUTERS & STATIONERS	3,775.00	2,721.00	4,200.00	10,696.00
PURUSHA PUBLICATIONS (PTY) LTD	36,980.80	9,733.70	8,037.00	54,751.50
REGINALT EDEO MARAIS	4,000.00			4,000.00
ROLA AUTO PTY LTD			594,501.20	594,501.20
SENTRAAAL-SUID KOOPERASIE BEPER	54,626.13	88,784.81	23,008.76	166,419.70
SUZANNE ADAMS	11,245.75	13,721.05	1,950.00	26,916.80
SWD BANDEDIENS (PTY) LTD	19,707.25	93,048.34	19,722.66	132,478.25
SWD BEARINGS (PTY) LTD	376.63	362.24		738.87
SWD ELEKTRIES KONTRAKTEUR & DI	644.00			644.00
SWELLEN KONSTRUKSIE (PTY) LTD	79,337.69	207,298.00		286,635.69
SWELLENDAM GRASSNYERS	14,475.15	18,240.87	2,529.12	35,245.14
SWELLENDAM MEUBELMARK		1,445.00		1,445.00
T SEDGWICK HOLDINGS (PTY)LTD	11,118.60	11,118.60	10,800.00	33,037.20
THE BUSINESS ZONE 1593 CC		8,224.80		8,224.80
THE CYCLE SHOP	400.00			400.00
THE ROUTE 62 STOP CC		651.20		651.20
TREVOR DAVIDS	11,520.00			11,520.00
TRUSTEERAAD DROSTDY MUSEUM			500.00	500.00
TVM KONSTRUKSIE (EDMS) BPK	58,385.50	20,316.19	288,768.16	367,469.85
TWO MANS CONSTRUCTION PTY LTD	1,250.00	3,870.00		5,120.00
WIRELESS WEB TECHNOLOGIES (PTY	75,884.00	61,973.00	82,620.00	220,477.00
WM MCKELVIN T/A SWELLENDAM AUT	15,094.91	31,230.69	12,428.03	58,753.63
<b>Grand Total</b>	<b>1,200,598.57</b>	<b>1,591,666.42</b>	<b>1,631,018.20</b>	<b>4,423,283.19</b>

The municipality placed orders with a total value of R14 510 022 for the 4<sup>th</sup> quarter of which R4 423 283 were spend locally. This represents a local spending of 30%.

### 12.3 Receiving and distribution of goods

The receipt and issuing of goods are recorded timeously at the stores department. The way goods are currently distributed should however be reconsidered taking into account the cost involved. It is recommended that where practical a central point be used for the receiving and distribution of specified goods.

### 12.4 Vendor performance, maintenance and contract administration

Vendor performance is continuously monitored and problems are promptly addressed by this office as it become known. Vendor records are updated on a regular basis however the management and administration of contracts are not on standard. This need to receive the necessary attention and resources for improvement.

Contract No	Contract Description	Supplier Name	% Achieved	April 2019 Action	% Achieved	May 2019 Action	% Achieved	June 2019 Action
N/A	SAMRAS application software and related utility software	Bytes Technology group	60%		60%		60%	
90/2009	Maintenance and assistance of electronic programmes and systems collaborator for a (3) Year Period	Business Engineering Services	100%		100%		100%	
SMT02/12/13/ WWTW02	Procurement of Professional Services - Upgrading of Suurbraak Water Reservoir	IX Engineers (Pty) Ltd	60%		60%		80%	
SMT02/12/13 WWTW02	Procurement of Professional Services - Upgrading of Suurbraak Waste Water Treatment Works	IX Engineers (Pty) Ltd	70%		75%		80%	
SMT06/12/13	Appointment of Implementation Agent for Housing Projects for a (3) Year Period	Asla Construction (Pty) Ltd	80%		80%		80%	
SMT26/12/13	Provision of a Geographic Information System for a (3) Year Period	Esri SA (Pty) Ltd	60%		60%		80%	
SMT37/12/13	Performance Management System for a (3) Year Period	Ignite Advisory Services (Pty) Ltd	100%		100%		100%	
SMT30/13/14	Provision of a Credit Control and Debt Collection Support System for a (3) Year Period	Geodabt Solutions CC.	80%		80%		80%	
SMT09/14/15	Prepaid Electricity Vending System- Software licences for a three (3) year period	Syntell (Pty) Limited	80%		80%		80%	
SMT16/14/15	Supply and Delivery of Diesel Fuel at the Swellendam Caravanpark and Bulldozer at Swellendam Municipal Refuse Dumpsite for a Three (3) year period.	Vericor Nineteen (Pty) Ltd. / Atlantic Oil	80%		80%		80%	
SMT25/14/15/01	Supply and Delivery of Water: Nuwe Dorp Malagas for a (3) Year Period	J.T. Kemp	80%		80%		80%	
SMT25/14/15/02	Supply and Delivery of Water: Moddergat Infanta for a (3) Year Period	L.C. Eksteen	80%		80%		80%	
SMT25/14-15/03	Supply & Delivery of Water: Kabeljoebank Infanta	T. Sedgwick Holdings (Pty) Ltd.	80%		80%		80%	





SMT35/15/16	Supply and Installation of Alarm Systems for a (3) Year Period	FAM Genote (Pty) Ltd. t/a Secunet Security Solutions	100%		100%		100%
SMT36/15/16	Supply, Delivery and Maintenance of Fire and Safety Equipment for a (3) Year Period	SRH Fire Protection	80%		80%		80%
SMT37/15/16	Provision of Refuse Removal Services in Malagas and Infanta for a (3) Year Period	G.C. Martin	80%		80%		80%
SMT02/16/17	Supply and Delivery of Cement for a (3) Year Period	Saweco Enterprise (Pty) Ltd.	0%		0%		0%
SMT03/16/17	Supply and Delivery of Weed Control Products for a (3) Year Period	Sukuma Distributors (Pty) Ltd.	80%		80%		80%
SMT04/16/17	Supply and Delivery of Electrical Items and materials for a (3) Year Period	Voltex (Pty) Ltd	0%		0%		0%
SMT05/16/17	Supply and Delivery of Sewerage Pipes and Fittings, Manhole Covers and Frames, Water Pipes and Meters for a (3) Year Period	Actom Electrical Products	85%		0%		0%
		Siyphambili Electrical and Industrial Supplies	0%		65%		75%
		Abedare Cables	90%		0%		95%
		Elster Kent Metering (Pty) Ltd	0%		0%		0%
		VW Civil Engineering Supplies CC.	0%		0%		80%
SMT06/16/17	Supply and Delivery of Clay Bricks; Building Sand for a (3) Year Period	Take Note Trading 245 CC t/a Universal Trading	90%		0%		90%
		The Business Zone 1593 t/a					
		Aqueduct Trading	70%		0%		0%
SMT06/16/17	Supply and Delivery of Concrete Stone for a (3) Year Period	Lezmin 1712 CC.	0%		70%		0%
		TVM Konstruksie (Pty) Ltd.	0%		70%		0%
		Van der Berg Vervoer	0%		70%		90%
		Volmoed Queries	95%		0%		0%
SMT06/16/17	Supply and Delivery of Cement Building Blocks for a (3) Year Period	Enon Brick (Pty) Ltd.	0%		0%		0%

	Supply and Delivery of Concrete Stormwater Pipes for a (3) Year Period	Rocla (Pty) Ltd.	0%		85%		80%
	Supply and Delivery of Bitumen Products for a (3) Year Period	Tosas (Pty) Ltd.	0%		0%		0%
		Colas South Africa	80%		60%		60%
		Sandobel 165 (Pty) Ltd.	0%		80%		85%
		TVM Konstruksie (Pty) Ltd.	80%		85%		85%
	Supply and Delivery of Pre-fab Concrete Products (Kerbs) for a (3) Year Period	Spitskop Stone & Betonwerke	0%		0%		0%
	Supply and Delivery of Basecourse G2 (2nd Ranked) for a (3) Year Period	Van der Berg Vervoer	0%		0%		0%
	Supply and Delivery of Subbase G5; Bedding Sand (2nd Ranked); Pavers (2nd Ranked) for a (3) Year Period	Lezmin 1712 CC.	0%		80%		75%
	Supply and Delivery of Bedding Sand; Building Sand; Filling Materials (G9) (2nd Ranked) for a (3) Year Period	Potgieter Broers Grondverskuiwing	0%		0%		0%
	Supply and Delivery of Pavers for a (3) Year Period	Enon Brick (Pty) Ltd.	0%		0%		0%
SMT08/16/17	Provision of Accounting Services for a (3) Year Period	Mubesco Africa CC.	80%		80%		80%
	Supply and Delivery of Water Purification Chemicals for a (3) Year Period	Ikusasa Chemicals (Pty) Ltd.	80%		80%		80%
		Metsi Chem ikapa (Pty) Ltd.	80%		80%		80%
		CTE Water Tech	80%		80%		80%
		BlendTech (Pty) Ltd.	80%		80%		80%
SMT09/16/17	Supply and Delivery of Water Purification Chemicals (Ultra Floc, Sud Floc or Ulfemative). (REPORT 02)						
SMT11/16/17	Maintenance and Recycling of Solid Waste at the Bonteboek Solid Waste Facility, Swellendam	Agri World Recycling t/a Lezmin 2208 BK	55%		65%		65%
SMT15/16/17	Appointment of a Small Contractor for Various Bitumen Works Within the Swellendam Municipal Area	Swellen Konstruksie (Pty) Ltd	90%		85%		90%
SMT17/16/17	Printing, Sorting and Mailing of Municipal Accounts for a (3) Year Period	CAB Holdings (Pty) Ltd.	80%		80%		40%
SMT21/16/17	Plant Hire for a (3) Year Period	Potgieter Broers Grondverskuiwing (Pty) Ltd	80%		80%		80%

		Altantic Plant & Transport	0%		0%		0%		0%
		Johan Kemp							
		Grondverskuiwing	0%		0%		0%		0%
		TVM Konstruksie (Pty) Ltd.	80%		0%		0%		0%
		Lezmin 1712 CC.	80%		80%		80%		80%
		Aqua Transport & Plant Hire (Pty) Ltd.	0%		0%		0%		0%
		Mpeke Plant Hire	0%		0%		0%		0%
		Immex Waste Management	0%		0%		0%		0%
		LCT Communications cc T/A R & S Communications	60%		80%		80%		80%
SMT25/16/17	Provision of Repeater Service and licensing of two way radio's for a (3) Year Period	Phetogo Business Enterprises	0%		70%		70%		95%
SMT29/16/17	Supply and Delivery of Photocopy for a (3) Year Period	Tommy Arendse t/a Arendse Konstruksie (Pty) Ltd	80%		80%		80%		80%
SMT30/16/17	Provision of Various Maintenance Services in Infanta for a (3) Year Period		80%		80%		80%		80%
SMT34/16/17	Selling of Prepaid Electricity for a three (3) year period	Oasis Kleinhandelaar BK	40%		20%		20%		20%
SMT35/16/17	Provision of Professional Services: Compilation of General Valuation Roll for a (3) Year Period	DDP Valuers (Pty) Ltd.	80%		80%		80%		80%
		DS Martin	0%	Contract Completed	0%	Contract Completed	0%	Contract Completed	0%
		Arise Welding	0%	Contract Completed	0%	Contract Completed	0%	Contract Completed	0%
		GC Martin	0%	Contract Completed	0%	Contract Completed	0%	Contract Completed	0%
		Erou Leon Adams	0%	Contract Completed	0%	Contract Completed	0%	Contract Completed	0%
SMT01/17/18	Appointment of Small Contractors for Various Small Works Within <b>SWELLENDAM</b>								

		0%	Contract Completed	0%	Contract Completed	0%	Contract Completed
	Lawn Rangers SWD	0%	Contract Completed	0%	Contract Completed	0%	Contract Completed
		0%	Contract Completed	0%	Contract Completed	0%	Contract Completed
	Parkers & Partners	0%	Contract Completed	0%	Contract Completed	0%	Contract Completed
		0%	Contract Completed	0%	Contract Completed	0%	Contract Completed
	Suzanne Adams	0%	Contract Completed	0%	Contract Completed	0%	Contract Completed
		0%	Contract Completed	0%	Contract Completed	0%	Contract Completed
	TW Davids	0%	Contract Completed	0%	Contract Completed	0%	Contract Completed
		0%	Contract Completed	0%	Contract Completed	0%	Contract Completed
	AH Windvogel	0%	Contract Completed	0%	Contract Completed	0%	Contract Completed
		0%	Contract Completed	0%	Contract Completed	0%	Contract Completed
	Jan Swanepoel	0%	Contract Completed	0%	Contract Completed	0%	Contract Completed
		0%	Contract Completed	0%	Contract Completed	0%	Contract Completed
	Swellen Konstruksie	0%	Contract Completed	0%	Contract Completed	0%	Contract Completed
		0%	Contract Completed	0%	Contract Completed	0%	Contract Completed
	Julana General Services (Pty) Ltd	0%	Contract Completed	0%	Contract Completed	0%	Contract Completed
		0%	Contract Completed	0%	Contract Completed	0%	Contract Completed
	Donald Mpiyakhe	0%	Contract Completed	0%	Contract Completed	0%	Contract Completed
		0%	Contract Completed	0%	Contract Completed	0%	Contract Completed
	Damingos (Pty) ltd	0%	Contract Completed	0%	Contract Completed	0%	Contract Completed
		0%	Contract Completed	0%	Contract Completed	0%	Contract Completed
SMT02/17/19	Appointment of Small Contractors for Various Small Works Within <b>BUFFELJAGSRIVER</b>						

		J.M. Carelse		0%	Contract Completed	0%	Contract Completed	0%	Contract Completed
SMT03/17/18	Appointment of Small Contractors for Various Small Works Within <b>SUURBRAAK</b>	DJ Prins	0%	Contract Completed	0%	Contract Completed	0%	Contract Completed	
SMT04/17/18	Appointment of Small Contractors for Various Small Works Within <b>BARRYDALE</b>	REH Marais	0%	Contract Completed	0%	Contract Completed	0%	Contract Completed	
		Qinisekile System Solutions (Pty) Ltd	0%	Contract Completed	0%	Contract Completed	0%	Contract Completed	
		R62 Quality Control & Civils	0%	Contract Completed	0%	Contract Completed	0%	Contract Completed	
SMT05/17/18	Supply and Installation of Tracking Systems in Municipal Vehicles for a (3) Year Period	DigiCore Fleet Management System South Africa (Pty) Ltd.	80%	Contract Completed	80%	Contract Completed	60%	Contract Completed	
SMT06/17/18	Supply and Delivery of Chemicals for Sludge Thickening Purposes for a (3) Year Period	Rheochem (Pty) Ltd.	80%	Contract Completed	80%	Contract Completed	80%	Contract Completed	
SMT08/17/18	Supply and Delivery of Uniforms: Traffic and Law Enforcement for a (3) Year Period	TRF Sport	50%	Contract Completed	50%	Contract Completed	50%	Contract Completed	
SMT09/17/18	Provision of Professional Services: Monitoring of Water Quality (Water and Wastewater) for a (3) Year Period	A.L. Abbott & Associates	80%	Contract Completed	80%	Contract Completed	80%	Contract Completed	
SMT11/17/18	Provision of Laundry Services for a (3) Year Period	FS Algemene Dienste (Pty) Ltd.	80%	Contract Completed	80%	Contract Completed	80%	Contract Completed	
SMT13/17/18	Supply and Delivery of Tyres, Tubes, Wheel Balancing, Alignment and Tyre Repair Services for a (3) Year Period	SWD Bandediens BK t/a Tyremart Swellendam	80%	Contract Completed	80%	Contract Completed	80%	Contract Completed	
SMT16/17/18	Supply and Delivery of Safety and Protective Clothing for a (3) Year Period	Ganedhi Trading Enterprise	0%	Contract Completed	70%	Contract Completed	0%	Contract Completed	
		TR Supply t/a TRF Sport	0%	Contract Completed	0%	Contract Completed	0%	Contract Completed	
		Safety Protective Clothing (Pty) Ltd.	0%	Contract Completed	70%	Contract Completed	0%	Contract Completed	
SMT17/17/18	Upgrading of Gravel Roads and Stormwater Infrastructure in Smartie Town, Swellendam	Benver Civils & Plant Hire	0%	Contract Completed	0%	Contract Completed	0%	Contract Completed	
SMT19/17/18	Provision of an On-line Meter Reading Service for Bulk Electricity Meters for a (3) Year Period	Power Meter Technics (Pty) Ltd.	80%	Contract Completed	80%	Contract Completed	80%	Contract Completed	

SMT20/17/18	Supply and Installation of a Web Based Online Bulk SMS Sending Service for a (3) Year Period	Corrogo Workforce Solutions (Pty) Ltd.	100%	100%	100%	100%	100%	Contract Completed
SMT21/17/18	Renting of Multifunctional Photocopiers for a (3) Year Period	Arriba Technologies (Pty) Ltd.	80%	100%	100%	100%	100%	Contract Completed
SMT22/17/18	Provision of Legal and Special Legal Services for a (3) Year Period	Micheal Hendrik Veldman t/a Powell Kelly Veldman	80%	100%	100%	100%	100%	Contract Completed
SMT23/17/18	Construction of New Additions to the Swellendam Traffic Department Office Building	Brasika Consulting (Pty) Ltd.	100%	100%	100%	100%	100%	Contract Completed
SMT25/17/18	Supply, Installation and Commissioning of a New 11 Kv. Switchgear, Associated Equipment in the Existing Bethel Substation and Feeder Cable to the Railton Switching Station	Adv. J.F. Koekemoer	100%	100%	100%	100%	100%	Contract Completed
SMT26/17/18	Service, Maintenance and Repair of Municipal Vehicles, Plant and Equipment for a (3) Year Period	Qwaka Construction CC	0%	0%	0%	0%	0%	Contract Completed
SMT30/17/18	Provision of Toilet Paper for a (3) Year Period	Techno Serve Medium Voltage (Pty) Ltd.	60%	60%	60%	60%	60%	Contract Completed
SMT31/17/18	Upgrading of Suurbraak Bulk Water Supply Scheme	Mastermac Auto Repairs (Pty) Ltd.	80%	80%	80%	80%	80%	Contract Completed
SMT32/17/18	Provision of Short Term Insurance for a three (3) year period	AAAD Truck & Bus (Pty) Ltd.	70%	70%	70%	70%	70%	Contract Completed
SMT33/17/18	Provision of ITC Services for a three (3) year period	Hydreco (Pty) Ltd.	80%	80%	80%	80%	80%	Contract Completed
SMT34/17/18	Provision of Prof. Services: Upgrading of the Main Intake Substation	Top One Hygiene (Pty) Ltd.	0%	0%	0%	0%	0%	Contract Completed
SMT35/17/18	Provision of Meter Reading Solution on a Mobile Device for a three (3) year period	Benver Civils & Plant Hire	55%	55%	55%	55%	55%	Contract Completed
SMT05/18/19	Strip, Repair and Maintenance of Pumps, Mixers and Electric Motors for a (3) Year Period	Nico Swart Consultancy (Pty) Ltd.	80%	80%	80%	80%	80%	Contract Completed
		Wireless Web Technologies (Pty) Ltd.	60%	60%	60%	60%	60%	Contract Completed
		Motla Consulting Engineers (Pty) Ltd.	60%	60%	60%	60%	60%	Contract Completed
		Lucrumsoft (Pty) Ltd.	80%	80%	80%	80%	80%	Contract Completed
		Hendrick Greeff CC. t/a Allfix Services	75%	60%	60%	60%	60%	Contract Completed
		ABE Rewinds (Pty) Ltd t/a Delta Rewinds (Pty) Ltd	60%	55%	55%	55%	55%	Contract Completed



**12.5 Disposal of assets**

None

**13. RECOMMENDATION**

1. That cognisance be taken of the report.
2. That the report be made public in accordance with section 21A of the Municipal Systems Act.

REPORT SUBMITTED BY:

  
BJ BEYERS

MANAGER SCM

12 JULY 2019

RECOMMENDED BY:

  
HB SCHLEBUSCH

CHIEF FINANCIAL OFFICER

APPROVED BY:

  
AM GROENEWALD

MUNICIPAL MANAGER

  
NG MYBURGH

EXECUTIVE MAYOR