

SWELLENDAM MUNICIPALITY



DIRECTORATE: FINANCIAL SERVICES

SUPPLY CHAIN MANAGEMENT

**4th QUARTER IMPLEMENTATION REPORT FOR THE 2019/2020
FINANCIAL YEAR**

INDEX

The scope of the implementation review will include the following:

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1. INTRODUCTION

This report is a summary of the implementation of the Supply Chain Management Policy as adopted by Council on 05 December 2005 and highlights the implementation of Supply Chain Management in Swellendam Municipality. It is required by regulation 6(3) of the Supply Chain Management Regulations that the Accounting Officer submits a quarterly report on the implementation of Supply Chain Management to the Mayor to give effect to his oversight role.

Following is a summary of the Supply Chain Management Implementation Report for the 4th quarter in terms of the 2019/2020 financial year of Swellendam Municipality:

2. POLICY

The SCM policy was reviewed and adopted by Council on 30 May 2019 and incorporate the latest SCM prescripts, as required by paragraph 3 of the SCM Regulations.

3. DELEGATIONS

The Municipal Manager is responsible for implementing the policy and to take all reasonable steps to ensure that proper mechanisms and separation of duties in the supply chain management system are in place to minimise the likelihood of fraud, corruption, favouritism and unfair and irregular practices.

The purpose of such delegations is to maximise the administrative and operational efficiency. The delegations also provide adequate checks and balances in the municipality's Supply Chain Management function. SCM delegations are in place.

4. ORGANISATIONAL STRUCTURE

In terms of Paragraph 7 of the Municipal Supply Chain Management Regulations (MSCMR) the municipality must establish a Supply Chain Management Unit (SCMU) to implement its supply chain management policy. The SCMU must operate under the direct supervision of the Chief Financial Officer (CFO) or may be delegated to an official in terms of Section 82 of the MFMA.

During the reporting period the staff complement that performed the duties and functions in terms of the SCM policy were as follows:

Manager: Supply Chain

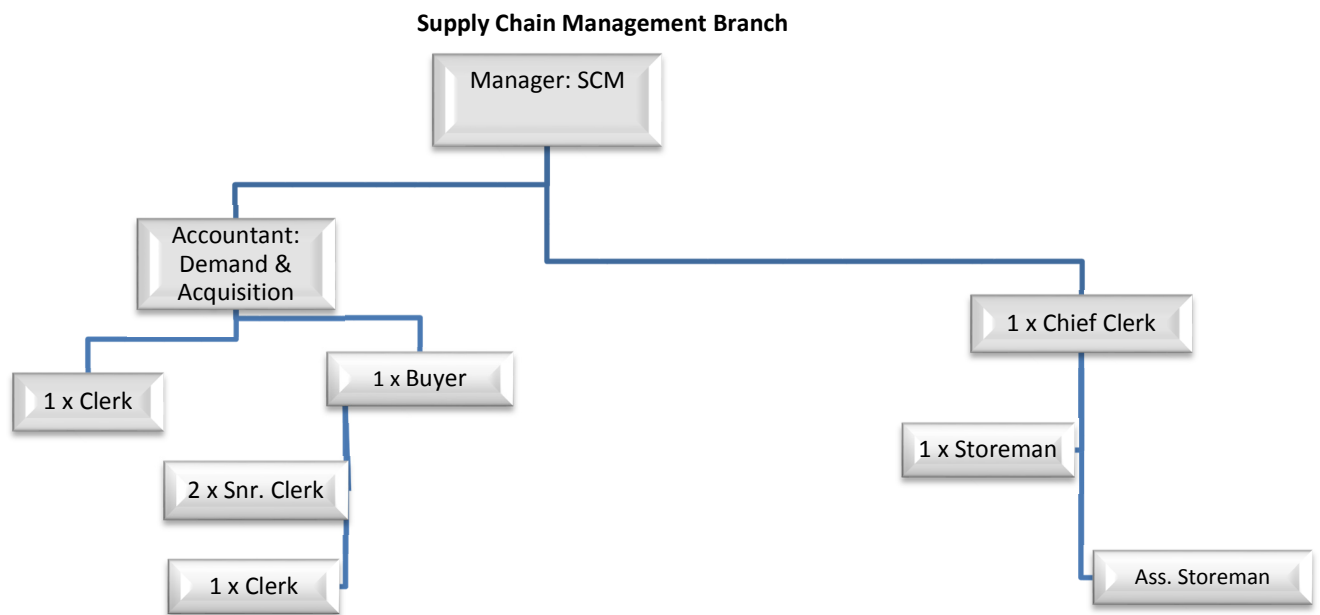
Accountant: Demand & Acquisitions

1 x Buyer (Vacant)

3 x Senior Clerks

- 1 x Clerk (Vacant)
- 1 x Administrator: Stores & Disposals
- 1 x Storeman
- 1 x Assistant Storeman (Vacant)

The approved organizational structure within the unit is set out as follows:



The current structure is however not fully implemented as three vacancies are currently not filled.

5. DEMAND MANAGEMENT

Preferred Suppliers Database

The Municipality is required by legislation to have and maintain a Database of Accredited Prospective Suppliers in order to ensure that all the procurement of goods and services for the Municipality is made through this Database. The Database has been developed from a manual one to a fully functional electronic Database of Prospective Suppliers maintained by the SCMU. Currently there are 1418 suppliers registered on this Database.

Procurement Planning

One of the functions of SCM is to ensure that goods, works or services are delivered to the right place, in the right quantity, with the right quality, at the right cost and at the right time in a normal procurement environment.

In order to fulfil the above function the SCMU, together with the end-user, must apply strategic sourcing principles to determine the optimum manner in which to acquire the goods, works or services. Subsequent to this the unit held individual sessions with departments to complete their respective procurement plans for procurements above R30 000 for the 2019/2020 financial year in order to ensure that they spend their budgets effectively, efficiently and economically.

RESPONSIBLE PERSON	DESCRIPTION OF GOODS / WORKS OR SERVICES REQUIRED	VOTE NO	ESTIMATED VALUE (incl. all applicable taxes)	ENVISAGED DATE OF ADVERTISEM ENT	ACTUAL DATE OF ADVERTISEM ENT	ENVISAGED CLOSING DATE	ACTUAL CLOSING DATE	ENVISAGED DATE OF AWARD	ACTUAL DATE OF AWARD
J. Etzebeth	Blinds	50101000131	15,000.00	09/09/2019		13/09/2019		30/09/2019	09/10/2019
Council	Flat Screen TV	50101000111	54,000.00	06/09/2019	12/08/2019	13/09/2019	23/08/2019	27/09/2019	08/11/2019
R. Brunings	Air conditioners x2	50101000101	18,000.00	06/09/2019		13/09/2019		30/09/2019	11/09/2019
R. Brunings	Shade net x 2	50101000481	R 30,000.00	25/10/2019		01/11/2019		06/12/2019	
L. Mralasi	Trailer Toilets x2	50101000421	120,000.00	04/10/2019	08/11/2019	11/10/2019	22/11/2019	29/11/2019	
L. Mralasi	New cricket bouwling nets x2	50101000461	143,478.00	11/10/2019	04/10/2019	18/10/2019	18/10/2019	08/11/2019	15/11/2019
L. Lank	Library buildings	50101000471	2,608,695.00	11/10/2019		01/11/2019		29/11/2019	
Traffic Services	Law Enforcement Equipment	50101000081	15,000.00	16/08/2019		23/08/2019		30/08/2019	27/01/2020
Parks	Playground Equipment	50101000431	50,000.00	04/10/2019	14/02/2020	11/10/2019	28/02/2020	25/10/2019	05/06/2020
Gerrit Louw	Supply and Delivery of PC's and Laptops for 3 years	50101001821	200,000.00	08/08/2019	12/08/2019	30/08/2019	30/08/2019	27/09/2019	11/10/2019
Gerrit Louw	Computer equipment	50101001821	200,000.00	Ongoing					
All departments	Office furniture - All departments	50101001721	150,000.00	Ongoing					
Gerrit Louw	ICT network (Dishes)	50101001791	R 140,000.00	22/07/2019		26/07/2019		31/07/2019	22/08/2019

Gerrit Louw	ICT cabling	50101001791	R 160,000.00	25/10/2019	Cancelled	15/11/2019		14/12/2019	
F. Erasmus	Emergency Capital	50101000541	R 150,000.00	Ongoing					
G. Botha	Mixer Paddle - Anoxic Section	50103000011	R 100,000.00	08/11/2019	Cancelled	15/11/2019		29/11/2019	
G. Botha	Suurbraak Upgrading Waste Water Treatment Works	50103000251	R 836,975.00	In Progress					
G. Botha	Replace Sewer Line Midblock - Edelweis Street	50101000071	R 270,000.00	17/01/2020		31/01/2020		21/02/2020	
G. Botha	Hermitage Pumpstation - Replacement of 2 pumps and pipes	50102000011	R 550,000.00	18/10/2019	20/03/2020	08/11/2019	22/05/2020	06/12/2019	05/06/2020
G. Botha	High Pressure Filters (2) - Inclusive of pipe work	50102000021	R 400,000.00	14/09/2019		05/10/2019		26/10/2019	18/10/2019
G. Botha	Replacement of Water Pipes - Barrydale	50102000241	R 238,000.00	25/01/2020		15/02/2020		06/03/2020	30/06/2020
G. Botha	Pressure Management System (Water network)	50102000081	R 120,000.00	04/10/2019	Cancelled	11/10/2019		25/10/2019	
G. Botha	Supply and Delivery of Water pipes, fittings and valves	Various	R 750,000.00	02/08/2019	20/09/2019	23/08/2019	11/10/2019	27/09/2019	
B. Burger	Segmented Paving Intersections x1	50101000341	R 230,000.00	04/10/2019	18/10/2019	11/10/2019	01/11/2019	25/10/2019	27/01/2020
B. Burger	Speedbumps (plant hire tender)	50101000331	R 60,000.00	08/11/2019		15/11/2019		29/11/2019	
S. Herbst	Development of erven - Andrew Whyte Street	50101000031	R 830,000.00	15/03/2020	Cancelled	05/04/2020		26/04/2020	
B. Burger	Paving	50101000311	R 300,000.00	04/10/2019	18/10/2019	25/10/2019	01/11/2019	15/11/2019	27/01/2020
B. Burger	Railton Upgrade Gravel Roads and Stormwater Phase 2	50101001601	R 5,504,666.00	10/01/2020	14/06/2019	31/01/2020	05/07/2019	28/02/2020	02/08/2019
G. Botha	Suurbraak Upgrade Bulk Water Supply Scheme Phase 1B and 2A (Pipeline)	50103000331	R 4,356,334.00	02/08/2019	30/08/2019	30/08/2019	12/09/2019	27/09/2019	
G. Botha	Suurbraak Upgrade Bulk Water Supply Scheme Phase 1B and 2A (Pumphouses)	50103000331	R 1,800,000.00	04/10/2019	23/08/2019	25/10/2019	13/09/2019	29/11/2019	21/10/2019
S. Herbst	Upgrading of Railton Bulk Electrical Infrastructure - Phase 3, Portion 1 - Substation building	50101001171	R 2,608,696.00	11/10/2019		01/11/2019		13/12/2019	
S. Herbst	Upgrading of Railton Bulk Electrical Infrastructure - Phase 3, Portion2 - Procurement of cables	50101001171		11/10/2019		01/11/2019		13/12/2019	

S. Herbst	Upgrading of Railton Bulk Electrical Infrastructure - Phase 3, Portion 3 - Installation of cables	50101001171		11/10/2019		01/11/2019		13/12/2019	
J. Bester	Provision of Professional Services: Quantity Surveyor	50101000471	R 750,000.00	06/09/2019		27/09/2019		25/10/2019	
B. Burger	Hiring of Plant	Various	R 1,500,000.00	02/08/2019	24/05/2019	23/08/2019	02/08/2019	27/09/2019	28/10/2019
D. du Plessis	Rental of office space: Railton	10040220210000	105,000.00	Agreement needs to be extended				30/12/2019	30/06/2020
D. du Plessis	Maintenance and assistance of electronic programs and systems Collaborator for a period of three (3) years	10035220210000	1,215,000.00	Agreement needs to be extended				30/12/2019	14/08/2019
D. du Plessis	Provision of Professional Services: Structural Engineer for HR, Infrastructure and Community Services buildings	10040220210000	200,000.00	Procurement done. Contract to be put in place.					
L. Lank	Structural Engineer Suurbraak	10150165085400	100,000.00	Procurement done. Contract to be put in place					
F. Pieterse	Paint of Thusong Centre (Labour only)	10170201450000	80,000.00	06/09/2019	21/02/2020	27/09/2019	06/03/2020	25/10/2019	
L. Mralasi	Caravan Park and Town hall window frames	10210220210000	50,000.00	04/10/2019		25/10/2019		29/11/2019	
D. Blaauw	Slurry of Test yard	10145201450000	50,000.00	Contract in place				29/11/2019	
K. Stuurman	Recycling of waste	Cancelled		04/10/2019	15/11/2019	25/10/2019	06/12/2019	29/11/2019	
W. Bekker	Printing, Sorting and Mailing of Municipal Accounts for a (3) Year Period	10140221800000	R 2,000,000.00	28/02/2020	Contract extended	20/03/2020		24/04/2020	30/06/2020
J. de Jager	Provision of Banking Services	10055221580000	3,000,000.00	31/01/2020	Contract extended	27/03/2020		29/05/2020	30/06/2020
W. Bekker	Provision of a Credit Control and Debt Collection Support System for a period of three (3) years	10055222440000	4,500,000.00	31/01/2020	22/05/2020	22/02/2020	05/06/2020	24/04/2020	30/06/2020
W. Bekker	On-line Meter Reading Bulk Electricity Meters for a period of three (3) years	10095221740000	800,000.00	03/04/2020		24/04/2020		29/05/2020	

B. Beyers	Supply and Delivery of Photocopy paper for a period of three (3) years	40101090241	R 850,000.00	10/01/2020	19/06/2020	31/01/2020	03/07/2020	28/02/2020	
S. Herbst	Supply and Delivery of Festive Lights	10105201320000	R 73,000.00	06/09/2019	30/08/2019	13/09/2019	06/09/2019	18/10/2019	30/09/2019
S. Herbst	Maintenance of oil type switch gear	10100220210000	R 500,000.00	27/09/2019	18/10/2019	18/10/2019	08/11/2019	29/11/2019	
S. Herbst	Supply and Delivery of Electrical Cables and Materials	10100220210000	1,500,000.00	06/09/2019	30/08/2019	27/09/2019	20/09/2019	25/10/2019	13/12/2019
B. Burger	Provision of Bitumen Works	10085220210000	R 500,000.00	07/02/2020		28/02/2020		27/03/2020	
			R 40,781,844.00						



Already started / finalised

6. ACQUISITION MANAGEMENT

Procurement Statistics

Description	Total No	Monthly Average	Daily Average
Requests processed	384	128	6.4
Orders processed	384	128	6.4
Requests cancelled or referred back	43	14.3	0.7
Extensions	4	1.3	0.06
Bids received (number of documents)	9	3	0.15
Bids awarded	5	1.6	0.08
Bids awarded ≤ R200 000	3	1	0.05
Appeals registered	1	0.33	0.01
Successful Appeals	0	0	0
Bid Specification Committee meetings	5	1.6	0.08
Bid Evaluation Committee meetings	2	0.66	0.03
Bid Adjudication Committee meetings	2	0.66	0.03

7. BID COMMITTEE SYSTEM

The Accounting Officer has appointed permanent members of the committees as well as secundis. Letters of Appointments, the Code of Conduct and Declaration of Interest has already been signed by the members and secundis of the committees.

Bids recommended by the Bid Adjudication Committee

The following bids were recommended by the BAC and awarded by the Accounting Officer in terms of the SCM Policy and the Preferential Procurement Policy for the 4th quarter:

BIDS APPROVED BY MM								
BID NO	BID DESCRIPTION	BIDS RECEIVED		RESPONSIVE		BID AWARDED		REASON FOR AWARD
		SUPPLIER NAME	AMOUNT	YES	NO	SUPPLIER NAME	AMOUNT	
SMQ11/19/20	Supply, delivery and installation of playground Equipment	A and M Primwood cc t/a Primwood Products	35,780.00	x		A and M Primwood cc t/a Primwood Products	35,780.00	Achieved the highest points in terms of Council's Preferential Procurement Policy
		Gertse Projects	83,090.00	x				
		N2 Civils	102,700.00	x				
		Keith Swartz	125,955.50	x				
SMQ14/19/20	Paving of roads	N2 Civils	79,000.00	x		N2 Civils	79,000.00	Achieved the highest points
		Enjayh Properties	189,845.00	x				

	Bloekom and Geelhout Avenue (labour only)	October Windvogel	117,000.00	x				in terms of Council's Preferential Procurement Policy
		Iman Civil Projects (Pty) Ltd	164,400.00	x				
		Temmo's Shade Ports and Cleaning Services	244,116.25	x				
		Wafumana Projects	250,053.00	x				
		Entas Construction and Projects (Pty) Ltd	245,835.50	x				
		SwellenKonstruksie	143,040.00	x				
		Parkers and Partners	66,250.00			x		
		Kemello Construction and Projects	464,715.00	x				
		Dyers Construction	132,775.00					
SMQ15/19/20	Height extension of concrete distribution chamber	TVM Konstruksie (Pty) Ltd	98,267.50	x		TVM Konstruksie (Pty) Ltd	98,267.50	Achieved the highest points in terms of Council's Preferential Procurement Policy
SMT33/19/20	Supply, delivery, offloading and installation of pumps and electrical equipment for Hermitgae Pump Station	Spilhuas Swellendam	712,864.24	x		Spilhuas Swellendam	712,864.24	Achieved the highest points in terms of Council's Preferential Procurement Policy
		Memotek Trading cc	601,523.95			x		
SMT36/19/20	Supply and delivery of electricity meters for a (3) year period.	Landis and Gyr (Pty) Ltd	Rates	x		Landis and Gyr (Pty) Ltd	Rates	Achieved the highest points in terms of Council's Preferential Procurement Policy
		Ontec Systems (Pty) Ltd	Rates	x		Ontec Systems (Pty) Ltd	Rates	
		Conlog (Pty) Ltd	Rates	x		Conlog (Pty) Ltd	Rates	
SMT40/19/20	Provision of Debtor Management and Software and Administrative Support for Swellendam Municipality over three(3) year period	Geodebt Solutions	5,451,552.00	x		Geodebt Solutions	5,451,552.00	Achieved the highest points in terms of Council's Preferential Procurement Policy

SMT44/19/20	Supply and delivery of vehicles	Toyota South Africa Motors	290,012.75	x	Toyota South Africa Motors	290,012.75	Transversal Term Contracts administrated by National Treasury.
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8. DEVIATIONS FROM PROCUREMENT PROCESSES

Please find statistics as well as a schedule of the deviations approved by the Accounting Officer during the 4th quarter of the 2019/20 financial year:

Details of Deviations for Procurement Services

Type of deviation	Value of deviations	Percentage of total deviations value	Value of deviations	Percentage of total deviations value
	4 th Qtr. 2019/20		3 rd Qtr. 2019/20	
Clause 36(1)(a)(i)- Emergency	37 584.89	27.73	3 163.40	0.22
Clause 36(1)(a)(ii)- Sole Supplier	-	-	68 295.85	4.78
Clause 36(1)(a)(iii) – Historical object	-	-	-	-
Clause 36(1)(a)(v) – Impractical/ Impossible	94 632.26	69.83	1 355 676.86	95.00
Clause 36(1)(b) - Minor breaches	3 310.57	2.44	-	-
Total	135 527.72	100	1 427 136.11	100

VERSLAG OOR AANKOPE AFWYKINGS GOEDGEKEUR DIE MUNISIPALE BESTUURDER IN TERME VAN ARTIKEL 36 VAN VOORSIENINGSKANAAL BESTUUR BELEID / REGULASIES (SUPPLY CHAIN MANAGEMENT POLICY/ REGULATIONS)

Afwyking in terme van SCM regulasie 36 (i) in noodgeval/dringend					
Datum	Verskaffer	Kwotasie besonderhede	Bedrag	Dept	Rede vir Afwyking
07-Apr-20	Sentraal Suid Kooperasie	Veiligeidsklere- COVID 19	2,721.02	DGD	Slegs 1 kwotasie agv Covid 19, .Goedkeuring MM
07-Apr-20	SSK	Aankoop van was komme en kanne	4,378.45	DGD	Slegs 1 kwotasie agv Covid 19. Goedere was dringend benodig vir homeless shelter. Goedkeuring MB
22-Apr-20	Kwapele Basadi	Aankoop van gloves, handsanitizer and spraybottles	5,359.00	DFD	Slegs 1 kwotasie agv Covid 19. Goedere was dringend benodig as PPE. Goedkeuring MM
07-05-2020	Riversdale Electrical & General	Herstel van kabelfout Veldkornet en Somerset Straat	5,678.12	DID	Slegs 1 kwotasie agv Covid 19, .Goedkeuring MM
08-05-2020	Action Allumunuim	Installering van veiligheidsglas	8,342.85	DID	Slegs 1 kwotasie agv Covid 19, .Goedkeuring MM
22-Apr-20	Kwapele Basadi	Aankoop van gloves, handsanitizer and spraybottles	7,032.25	DFD	Slegs 1 kwotasie agv Covid 19. Goedere was dringend benodig as PPE. Goedkeuring MM

30-06-2020	Lebazi Brothers	Oopgrawe van kragpaal	600.00	DID	Slegs 1 kwotasie, .Goedkeuring MM
30-06-2020	SWD Staalwerke	Herstelwerk aan kragpaal	3,473.20	DID	Slegs 1 kwotasie agv Covid 19, .Goedkeuring MM
			37,584.89		

Afwykinge in terme van SCM regulasie 36 (ii) indien sodanige goedere of dienste gelewer word of beskikbaar is van 'n enkele verskaffer					
Datum	Verskaffer	Kwotasie besonderhede	Bedrag	Dept	Rede vir Afwyking
			0.00		

Afwykinge in terme van SCM regulasie 36 (iii) vir die verkryging van besondere kunswerke of geskiedkundige voorwerpe waar spesifikasies moeilik is om op te stel					
Datum	Verskaffer	Kwotasie besonderhede	Bedrag	Dept	Rede vir Afwyking
			0.00		

Afwykinge in terme van SCM regulasie 36 (iv) verkryging van diere vir dieretuine en / of natuur-en wildreservate					
Datum	Verskaffer	Kwotasie besonderhede	Bedrag	Dept	Rede vir Afwyking
			0.00		

Afwykinge in terme van SCM regulasie 36 (v) in enige ander uitsonderlike geval waar dit onprakties of onmoontlik is om die amptelike verkrygingsprosesse te volg					
Datum	Verskaffer	Kwotasie besonderhede	Bedrag	Dept	Rede vir Afwyking
17-Apr-20	Spar	Aankoop van airtime	3,450.00	DFD	Enigste plaaslike verskaffer agv Covid 19. Goedkeuring MB.
12-05-2020	TVM Konstruksie (Pty) Ltd	Vervoer van water tenke COVID19	8,050.00	DGD	Slegs 1 kwotasie agv Covid 19, .Goedkeuring MM
07-05-2020	Amcomed Medical Sales & Services	Voorsiening van PPE COVID19	79,867.50	DFD	7dae advertering via e-pos. kwotasie, 3 kwotasie ontvang by sluiting. Goedkeuring MM
08-05-2020	Sentraal Suid Kooperasie	Voorsiening van water fittings inperking COVID19	3,264.76	DGD	Slegs 1 kwotasie agv Covid 19, .Goedkeuring MM
			94,632.26		

Afwykinge in terme van SCM regulasie 36 (i) (b) bekragtiging van geringe oortredings					
Datum	Verskaffer	Kwotasie besonderhede	Bedrag	Dept	Rede vir Afwyking
11-06-2020	Sentraal Suid Kooperasie	Aankoop van fittings pypbreek	99.13	DID	Aankope gedoen met 'n amptelike bestelling, maar verkeerde item geneem . Goedkeuring MM
22-06-2020	Swellendam Spar	Aankope etes COVID "homeless people"	2,313.22	MM	Aankope gedoen sonder amptelike bestelling . Goedkeuring MM
30-06-2020	Agrimark Barrydale	Aankoop van fittings vir pypbreek	483.20	DID	Aankope gedoen sonder amptelike bestelling vir pypbreek. Goedkeuring MM
30-06-2020	Swellendam Spar	Aankope etes COVID kwarantyn gevalle in Karavaanpark	415.02	MM	Aankope gedoen sonder amptelike bestelling . Goedkeuring MM
			3,310.57		

Totale afwykinge vir 4de kwartaal

135,527.72

9. AWARDS TO CLOSE FAMILY MEMBERS OF PERSONS IN THE SERVICE OF THE STATE

In terms of paragraph 45 of the Supply Chain Management Policy of Council, awards to close family members of persons in the service of the state must disclose particulars of awards of more than R 2000 in the Annual Financial Statements.

The following bids were awarded to a person who is a family member of a person in the service of the state:

DATE	NAME	DESCRIPTION	AMOUNT	CLOSE FAMILY MEMBER	RELATIONSHIP
15/04/2020	HEIN'S AUTO ELECTRICAL CC	REPAIR OF STARTING CCK 2339(QUOTE 941)	639.38	J. DE JAGER	BROTHER
15/04/2020	HEIN'S AUTO ELECTRICAL CC	REPAIR OF STARTING PROBLEM & FIT NEW BATTERY CCK 5877(QUOTE 950)	1,856.93	J. DE JAGER	BROTHER
24/04/2020	KEMANZI (PTY) LTD	SUPPLY & DELIVER OF SODUIM ALUMINUIM OXIDE P/KG(SMT 10/19-20)	31,050.00	J. DU TOIT	WIFE
30/04/2020	HEIN'S AUTO ELECTRICAL CC	FIT OF NEW TAILLAMPS CCK 3586(QUOTE 985)	1,805.17	J. DE JAGER	BROTHER
30/04/2020	HEIN'S AUTO ELECTRICAL CC	FIT OF REAR TAILLIGHTS LAMPS CCK 5877(QUOTE 980)	1,641.83	J. DE JAGER	BROTHER
30/04/2020	HEIN'S AUTO ELECTRICAL CC	REPAIR OF SHORT ON PRESS CCK 2215(QUOTE 978)	1,009.62	J. DE JAGER	BROTHER
30/04/2020	HEIN'S AUTO ELECTRICAL CC	FIT OF NEW ALTERNATOR CCK 16588(QUOTE 984)	3,223.31	J. DE JAGER	BROTHER
30/04/2020	HEIN'S AUTO ELECTRICAL CC	REPAIR OF STARTER CCK 16588(QUOTE 982)	1,637.37	J. DE JAGER	BROTHER
30/04/2020	HEIN'S AUTO ELECTRICAL CC	CHECK & REPAIR OF CHARGING & FIT NEW BATTERY CCK 16197(QUOTE 977)	3,480.93	J. DE JAGER	BROTHER
19/05/2020	KEMANZI (PTY) LTD	SODUIM ALUMINUIM OXIDE	35,707.50	J. DU TOIT	WIFE
19/05/2020	HEIN'S AUTO ELECTRICAL CC	UPS BATTERYE	1,191.40	J. DE JAGER	BROTHER
19/05/2020	HEIN'S AUTO ELECTRICAL CC	CALL OUT FOR JUMPSTART (QUOTE 996) CCK 7439	207.00	J. DE JAGER	BROTHER
19/05/2020	HEIN'S AUTO ELECTRICAL CC	TEST CHARGING & REPAIR OF ALTERNATOR CCK 13765(QUOTE 1007)	1,423.29	J. DE JAGER	BROTHER
26/05/2020	HEIN'S AUTO ELECTRICAL CC	FIT OF BATTERIES CCK 4784(QUOTE 973)	2,895.70	J. DE JAGER	BROTHER
27/05/2020	HEIN'S AUTO ELECTRICAL CC	REPAIR OF ALTERNATOR CCK 2215(QUOTE 1001)	3,231.11	J. DE JAGER	BROTHER
28/05/2020	KEMANZI (PTY) LTD	SUPPLY & DELIVERY OF LIQUID ALUMINUIM SULPHATE P/KG (SMT 24/18-19)	80,003.29	J. DU TOIT	WIFE
29/05/2020	HEIN'S AUTO ELECTRICAL CC	ATTEND TO CHARGING & REPAIR OF ALTERNATOR CCK 12502 (QUOTE 1038)	1,681.19	J. DE JAGER	BROTHER
29/05/2020	HEIN'S AUTO ELECTRICAL CC	621/622 NUWE SABAT BATTERY CCK 12985(QUOTE 1020)	970.00	J. DE JAGER	BROTHER
29/05/2020	HEIN'S AUTO ELECTRICAL CC	FIT OF NEW BATTERIES & CABLE CCK 16195(QUOTE 1019)	4,416.51	J. DE JAGER	BROTHER
29/06/2020	LEBAZI BROTHERS	OOPKAP VAN KRAPAAL HOEK VAN KERK EN KEEROMSTRAAT	600.00	G.LIBAZI	BROTHER

178,671.53

10. AWARDS TO PERSONS IN THE SERVICE OF THE STATE

In terms of Council’s Supply Chain Management Policy, paragraph 44, the municipality is prohibited from doing business with any person in the service of the state.

None

11. REPORTING OF AWARDS ABOVE R100, 000

In terms of MFMA circular 34, all awards above R100 000.00 must be reported to Provincial and National Treasury on a monthly basis. The following awards were reported for the 4th quarter of the 2019/20 financial year:

<i>Contract details</i>			<i>Total value of contracts</i>		<i>Premium Value Paid</i>		<i>B-BBEE Status Level of Contributor</i>	<i>Method of procurement</i>	<i>Preference point system</i>	<i>Sub-contracting</i>		<i>Is the bid awarded in terms of section 114 of the MFMA?</i>	<i>Is the reporting completed on CRA system?</i>
<i>Contract reference</i>	<i>Service provider/ Supplier</i>	<i>Contract Description</i>	<i>Total value of contract</i>	<i>Lowest Acceptable Bid Value</i>	<i>Premium Value Paid</i>	<i>Premium % Paid</i>	<i>Level</i>	<i>Quotation/ Competitive Bidding/ Deviation</i>	<i>80/20 or 90/10</i>	<i>< than 25% (Insert value)</i>	<i>> than 25% (Insert value)</i>	<i>(Yes/ No)</i>	<i>(Yes/ No)</i>
SMT33/19/20	WM Spilhaus Swellendam	Supply, delivery, offloading and installation of pumps and electrical equipment for Hermitage Pump Station	712,864.24	712,864.24	0.00	0.00%	4	Tender	80/20			No	No

SMT40/19/20	Geodebt Solutions	Provision of Debtor Management and Software and Administrative Support for Swellendam Municipality over three(3) year period	5 451 552.00	5 451 552.00	0.00	0.00%	4	Tender	80/20			No	No
SMT44/19/20	Toyota South Africa Motors	Supply and delivery of vehicles	290,012.75	290,012.75	0.00	0.00%	8	Tender	80/20			No	No

12. LOGISTICS, DISPOSAL AND RISK MANAGEMENT

The SCM unit must provide an effective system to ensure the setting of inventory levels, placing of orders, receiving and distribution of goods, stores and warehouse management, expediting orders, vendor performance, maintenance and contract administration as well as provide for an effective method of disposal and letting of assets which is inclusive of redundant and obsolete stock. Such systems must also have in place mechanisms to identify, consider and avoid potential risk in the SCM system.

12.1 Inventory Control

The value of stock at the end of the 4th quarter was recorded at R3 114 957.59. Regular ad hoc inspections and scheduled monthly stock-takes are conducted.

12.2 Placing of orders

The sourcing of quotations for purchases below R30 000 is currently handled by the relevant departments but are processed centrally at the SCM unit which ensures some type of control. It should be noted that purchasing is a supply chain management function while technical staff is currently doing purchasing whereas they should concentrate on their core function, namely service delivery. It is recommended that procurement be centralised.

SPEND ANALYSIS

Sum of Order Total	Column Labels			
Row Labels	Apr-20	May-20	Jun-20	Grand Total
ADVERTISING		11,632.20	16,263.00	27,895.20
AGENCY FEES	849,432.18	518,665.65	694,814.92	2,062,912.75
AUTO ELEC SERVICES	17,453.44	16,016.20		33,469.64
CATERING SERVICES			1,450.00	1,450.00
COMPUTERS			375,104.70	375,104.70
CONSTRUCTION	1,486,063.26	46,662.52	1,914,613.55	3,447,339.33
CONSULTING SERVICES	195,706.92	151,192.80	808,399.33	1,155,299.05
FUEL, OIL & GAS	6,407.94	3,216.60	10,385.69	20,010.23
HOLES & TRENCHES			3,590.00	3,590.00
ICT	64,200.00	64,200.00	22,280.00	150,680.00
LAUNDRY SERVICES		775.80		775.80
LOCKS & KEYS		1,102.86	238.82	1,341.68
MAINTENANCE	25,719.00	25,719.00	42,769.50	94,207.50
MATERIALS & SUPPLIES	55,418.61	712,382.13	496,407.46	1,264,208.20
PPE COVID 19	22,892.45	130,501.23	16,182.38	169,576.06
R&M: PUMPS		132,948.28	80,235.66	213,183.94
R&M: VEHICLES	5,097.49	74,990.29	21,285.36	101,373.14
RENTAL SPACE	43,766.89	23,360.83	18,716.08	85,843.80
SECURITY SERVICES	142,087.78	162,229.37	64,206.95	368,524.10
STATIONERY & PRINT		69,414.00	2,198.73	71,612.73
TOOLS & EQUIPMENT			-	-
TRANSPORT		8,050.00		8,050.00
TYRES & TUBES	11,913.00	6,290.85	27,576.95	45,780.80
VEHICLE		290,012.75	-	290,012.75
Grand Total	2,926,158.96	2,449,363.36	4,616,719.08	9,992,241.40

SPEND ANALYSIS – LOCAL SUPPLIERS

Sum of Order Total	Column Labels			
Row Labels	Apr-20	May-20	Jun-20	Grand Total
3 MP SALES & EDUCATIONAL SERVI	-	-		-
AAD TRUCK & BUS (PTY)LTD t/a T		66,706.81	12,238.98	78,945.79
ADV HIRE AND SUPPLIES			1,782.50	1,782.50
AH WINDVOGEL			1,040.00	1,040.00
APPELSBOS TRUST	1,696.28	1,696.28		3,392.56
ARENDSE KONSTRUKSIE	9,000.00	9,000.00		18,000.00
ARINA WILSON			200.20	200.20
BLUE STONE TRADING FIFTY THREE		8,324.85		8,324.85
BREDASDORP ARMED RESPONSE BK	116,760.03	136,901.62	38,879.20	292,540.85

C DE VILLIERS ELEKTRIES BK			7,577.00	7,577.00
CARL HARTNICK PIKE T/A CARL'S			1,450.00	1,450.00
CHAS EVERRIT SOUTHERN CAPE & W	20,406.06			20,406.06
E THEUNISSEN T/A LANGE BERG BUL		6,747.00	16,263.00	23,010.00
F J DU TOIT		11,000.00		11,000.00
FS ALGEMENE DIENSTE (PTY) LTD		775.80		775.80
GM19 LIFE (PTY) LTD		4,549.00	6,133.68	10,682.68
HEIN'S AUTO ELECTRICAL CC	15,294.54	16,016.20		31,310.74
IKUSASA CHEMICALS (PTY) LTD		27,412.50		27,412.50
INDIAN OIL (PTY) LTD	6,407.94	2,745.00	5,975.86	15,128.80
JACOBUS HARTNICK	2,948.47	2,948.47		5,896.94
JD IMPLEMENTE (PTY) LTD		456.37		456.37
JOHAN KEMP	20,442.08	20,957.08	20,442.08	61,841.24
KAAP AGRI BEDRYF LTD	2,541.71	5,813.67	6,767.97	15,123.35
LEBAZI BROTHERS PTY LTD			600.00	600.00
LEZMIN 1711 T/A COASTAL HIRE			-	-
LEZMIN 1715 BK T/A LANGE BERG T			-	-
LEZMIN 1716 CC T/A LOTZ SIGNS			290.00	290.00
LEZMIN 2208 BK H/A AGRI WORLD	319,125.00	89,125.00	212,750.00	621,000.00
MASTERMAC AUTO REPAIRS PTY LTD	5,097.49	8,283.48	9,046.38	22,427.35
N2 CIVILS (PTY) LTD			79,000.00	79,000.00
NORTHERN KEYS LOCKSMITHS (PTY)		260.00		260.00
OASIS KLEINHANDELAAR BK	2,823.02	1,440.93	1,735.12	5,999.07
POWER RUSH TRADING 12 (PTY) LT	1,395.00	9,657.73		11,052.73
PROREDO BELEGGINGS (PTY) LTD T			14,738.71	14,738.71
REINETTE AUBREY T/A HOUSE OF A	10,680.00	5,000.00		15,680.00
RODNEY D COETZEE		1,250.00		1,250.00
SENTRAAL-SUID KOOPERASIE BEPER	12,922.12	42,553.76	14,767.69	70,243.57
SUZANNE ADAMS			1,950.00	1,950.00
SWD BANDEDIENS (PTY) LTD	11,913.00	6,290.85	27,576.95	45,780.80
SWD BEARINGS (PTY) LTD	700.12	5,226.75		5,926.87
SWD STAALWERKE (PTY) LTD			-	-
SWELLEN KONSTRUKSIE (PTY) LTD			26,050.50	26,050.50
SWELLENDAM GRASSNYERS (PTY) LT		1,802.64	1,089.14	2,891.78
T SEDGWICK HOLDINGS (PTY)LTD	28,727.08	28,727.08	28,383.00	85,837.16
THE ROUTE 62 STOP CC			1,297.00	1,297.00
TOYOTA SOUTH AFRICA MOTORS		290,012.75		290,012.75
TREND MANIA 1022 CC T/A OVERBE			-	-
TVM KONSTRUKSIE (EDMS) BPK		8,050.00	98,267.50	106,317.50
WIRELESS WEB TECHNOLOGIES (PTY)	64,200.00	64,200.00	22,280.00	150,680.00
WM MCKELVIN T/A SWELLENDAM AUT	2,158.90			2,158.90
WM SPILHAUS SWELLENDAM CC			-	-
Grand Total	655,238.84	883,931.62	658,572.46	2,197,742.92

The municipality placed orders with a total value of R9 992 241 for the 4th quarter of which R2 197 743 were spend locally. This represents a local spending of **22% (rounded)**.

12.3 Receiving and distribution of goods

The receipt and issuing of goods are be recorded timeously at the stores department. The way goods are currently distributed should however be reconsidered taking into account the cost involved. It is recommended that where practical a central point be used for the receiving and distribution of specified goods.

12.4 Vendor performance, maintenance and contract administration

Vendor performance is continuously monitored and problems are promptly addressed by this office as it become known. Vendor records are updated on a regular basis however the management and administration of contracts are not on standard. This need to receive the necessary attention and resources for improvement.

CONTRACT NO	CONTRACT DESCRIPTION	SUPPLIER/SERVICE PROVIDER NAME	% Achieved	April 2020 Action	% Achieved	May 2020 Action	% Achieved	June 2020 Action
N/A	SAMRAS application software and related utility software	Bytes Technology Group	60%	Passed	60%	Passed	60%	Passed
90/2009	Maintenance and assistance of electronic programmes and systems collaborator for a (3) Year Period	Business Engineering Services	100%	Passed	100%	Passed	100%	Passed
SMT02/12/13/ WTW02	Procurement of Professional Services - Upgrading of Suurbraak Water Reservoir	IX Engineers (Pty) Ltd	60%	Passed	60%	Passed	60%	Passed
SMT02/12/13 WWTW02	Procurement of Professional Services - Upgrading of Suurbraak Waste Water Treatment Works	IX Engineers (Pty) Ltd	60%	Passed	60%	Passed	0%	Not Utilised
SMT06/12/13	Appointment of Implementation Agent for Housing Projects for a (3) Year Period	Asla Construction (Pty) Ltd	80%	Passed	80%	Passed	80%	Passed
SMT26/12/13	Provision of a Geographic Information System for a (3) Year Period	Esri SA (Pty) Ltd	70%	Passed	75%	Passed	60%	Passed
SMT31/12/13	Provision of Meter Reading Solution on a Mobile Devicefor a three (3) year period	Lucrumsoft (Pty) Ltd.	100%	Passed	100%	Passed	100%	Passed
SMT30/13/14	Provision of a Credit Control and Debt Collection Support System for a (3) Year Period	Geodebt Solutions CC.	100%	Passed	100%	Passed	100%	Passed
SMT09/14/15	Prepaid Electricity Vending System- Software licences for a three (3) year period	Syntell (Pty) Limited	100%	Passed	100%	Passed	100%	Passed
SMT16/14/15	Supply and Delivery of Diesel Fuel at the Swellendam Caravanpark and Bulldozer at Swellendam Municipal Refuse Dumpsite for a Three (3) year period.	Vericor Nineteen (Pty) Ltd. / Atlantic Oil	80%	Passed	80%	Passed	80%	Passed

SMT24/14/15	Supply and Installation of a Web Based Online Bulk SMS Sending Service for a (3) Year Period	Corrogo Workforce Solutions (Pty) Ltd.	100%	Passed	100%	Passed	100%	Passed
SMT25/14/15/01	Supply and Delivery of Water: Nuwe Dorp Malagas for a (3) Year Period	J.T. Kemp	80%	Passed	80%	Passed	80%	Passed
SMT25/14/15/02	Supply and Delivery of Water: Aaasbank and Moddergat Infanta for a (3) Year Period	L.C. Eksteen	80%	Passed	80%	Passed	80%	Passed
SMT25/14-15/03	Supply & Delivery of Water: Kabeljoebank Infanta for a (3) Year Period	T. Sedgwick Holdings (Pty) Ltd.	80%	Passed	80%	Passed	80%	Passed
SMT27/14/15	Provision of an On-line Meter Reading Service for Bulk Electricity Meters for a (3) Year Period	Power Meter Technics (Pty) Ltd.	100%	Passed	100%	Passed	100%	Passed
SMT02/15/16	Provision of Cash-in Transit Services for a (3) Year Period	Fidelity Cash Solutions (Pty) Ltd	65%	Passed	65%	Passed	65%	Passed
SMT13/15/16	Provision of Professional Services: Upgrading of gravel roads with kerbs and stormwater infrastructure in smartie town, railton Phase 2	Hessequa Consulting Engineers	75%	Passed	75%	Passed	0%	Not Utilised
SMT14/15/16	Provision of Professional Services: Barrydale bulk water infrastructure	Rowe Iliso JV T/A Charles Rowe and Associates	0%	Not Utilised	75%	Passed	0%	Not Utilised
SMT21/15/16	Provision of Group Life Insurance for a (3) Year Period	Alexander Forbes Financial Services	0%	Not Utilised	0%	Not Utilised	0%	Not Utilised
SMT25/15/16	Supply, Installation, Commissioning and Maintenance of a Property Valuation Management System for Municipal Valuation and Rating Purposes for a (3) Year Period	Metgovis (Pty) Ltd	80%	Passed	80%	Passed	80%	Passed
SMT36/15/16	Supply, Delivery and Maintenance of Fire and Safety Equipment for a (3) Year Period	SRH Fire Protection	0%	Briefing Session Needed	0%	Briefing Session Needed	0%	Briefing Session Needed
SMT15/16/17	Appointment of a Small Contractor for Various Bitumen Works Within the Swellendam Municipal Area	Swellen Konstruksie (Pty) Ltd	80%	Passed	80%	Passed	0%	Briefing Session Needed
SMT17/16/17	Printing, Sorting and Mailing of Municipal Accounts for a (3) Year Period	CAB Holdings (Pty) Ltd.	80%	Passed	80%	Passed	80%	Passed
SMT27/16/17	Supply, Delivery and Administrative Support Services of a Fine Collection System and Camera Equipment	TMT Services and Supplies (Pty) Ltd.	0%	Not Utilised	0%	Not Utilised	80%	Passed
SMT29/16/17	Supply and Delivery of Photocopy for a (3) Year Period	Phetogo Business Enterprises	0%	Briefing Session Needed	0%	Briefing Session Needed	0%	Briefing Session Needed
SMT30/16/17	Provision of Various Maintenance Services in Infanta for a (3) Year Period	Tommy Arendse t/a Arendse Konstruksie (Pty) Ltd	80%	Passed	80%	Passed	80%	Passed
SMT34/16/17	Selling of Prepaid Electricity for a three (3) year period	Oasis Kleinhandelaar BK	80%	Passed	80%	Passed	80%	Passed

SMT35/16/17	Provision of Professional Services: Compilation of General Valuation Roll for a (3) Year Period	DDP Valuers (Pty) Ltd.	80%	Passed	80%	Passed	80%	Passed
SMT05/17/18	Supply and Installation of Tracking Systems in Municipal Vehicles for a (3) Year Period	DigiCore Fleet Management System South Africa (Pty) Ltd.	80%	Passed	0%	Briefing Session Needed	0%	Briefing Session Needed
SMT06/17/18	Supply and Delivery of Chemicals for Sludge Thickening Purposes for a (3) Year Period	Rheochem (Pty) Ltd.	80%	Passed	80%	Passed	80%	Passed
SMT08/17/18	Supply and Delivery of Uniforms: Traffic and Law Enforcement for a (3) Year Period	TRF Sport	0%	Not Utilised	0%	Not Utilised	0%	Not Utilised
SMT09/17/18	Provision of Professional Services: Monitoring of Water Quality (Water and Wastewater) for a (3) Year Period	A.L. Abbott & Associates	80%	Passed	80%	Passed	80%	Passed
SMT11/17/18	Provision of Laundry Services for a (3) Year Period	FS Algemene Dienste (Pty) Ltd.	80%	Passed	80%	Passed	80%	Passed
SMT13/17/18	Supply and Delivery of Tyres, Tubes, Wheel Balancing, Alignment and Tyre Repair Services for a (3) Year Period	SWD Bandediens BK t/a Tyremart Swellendam	80%	Passed	0%	Briefing Session Needed	0%	Briefing Session Needed
SMT16/17/18	Supply and Delivery of Safety and Protective Clothing for a (3) Year Period	Ganedhi Trading Enterprise	0%	Briefing Session Needed	0%	Briefing Session Needed	0%	Briefing Session Needed
		TR Supply t/a TRF Sport	0%	Briefing Session Needed	0%	Briefing Session Needed	0%	Briefing Session Needed
		Safety Protective Clothing (Pty) Ltd.	0%	Briefing Session Needed	0%	Briefing Session Needed	0%	Briefing Session Needed
SMT21/17/18	Renting of Multifunctional Photocopiers for a (3) Year Period	Arriba Technologies (Pty) Ltd.	100%	Passed	100%	Passed	100%	Passed
SMT22/17/18	Provision of Legal and Special Legal Services for a (3) Year Period	Micheal Hendrik Veldman t/a Powell Kelly Veldman	100%	Passed	100%	Passed	100%	Passed
		Brasika Consulting (Pty) Ltd.	100%	Passed	100%	Passed	0%	Briefing Session Needed
		Adv. J.F. Koekemoer	100%	Passed	100%	Passed	100%	Passed
SMT26/17/18	Service, Maintenance and Repair of Municipal Vehicles, Plant and Equipment for a (3) Year Period	Mastermac Auto Repairs (Pty) Ltd.	80%	Passed	0%	Briefing Session Needed	0%	Briefing Session Needed
		AAD Truck & Bus (Pty) Ltd.	80%	Passed	0%	Briefing Session Needed	0%	Briefing Session Needed

		Hydrenco (Pty) Ltd.	80%	Passed	0%	Briefing Session Needed	0%	Briefing Session Needed
SMT32/17/18	Provision of Short Term Insurance for a three (3) year period	Nico Swart Consultancy (Pty) Ltd.	80%	Passed	80%	Passed	80%	Passed
SMT33/17/18	Provision of ITC Services for a three (3) year period	Wireless Web Technologies (Pty) Ltd.	60%	Passed	60%	Passed	60%	Passed
SMT05/18/19	Strip, Repair and Maintenance of Pumps, Mixers and Electric Motors for a (3) Year Period	Hendrick Greeff CC. t/a Allfix Services	80%	Passed	0%	Not Utilised	0%	Not Utilised
		ABE Rewinds (Pty) Ltd t/a Delta Rewinds (Pty) Ltd	80%	Passed	0%	Not Utilised	0%	Not Utilised
		LH Marthinusen Cape Town a division of Actom (Pty) Ltd	80%	Passed	80%	Passed	80%	Passed
SMT06/18/19	Supply and delivery of Refuse Bags for a period of three (3) years	Ikamva Facilities Management cc	0%	Not Utilised	0%	Not Utilised	0%	Not Utilised
SMT07/18/19	Provision of Security Services for a period of three (3) years	Bredasdorp Armed Response	85%	Passed	85%	Passed	85%	Passed
SMT14/18/19	Service Provider for the placement of advertisements in local media for a period of (3) years	E Theunissen t/a Langeberg Bulletin	100%	Passed	100%	Passed	100%	Passed
		Purusha Publications (Pty) Ltd	0%	Not Utilised	100%	Passed	0%	Not Utilised
SMT15/18/19	Supply, Installation and Monitoring of Alarm Systems for a period of three (3) years	FAM Genote (Pty) Ltd. t/a Secunet Security Solutions	100%	Passed	100%	Passed	100%	Passed
SMT18/18/19	Supply and Delivery of Cement for a period of three (3) years	Memotek Trading cc	0%	Briefing Session Needed	0%	Briefing Session Needed	0%	Briefing Session Needed
SMT19/18/19	Provision for the land use planning process for a period of three (3) years	TPM Stadsbeplanners cc	65%	Passed	55%	Briefing Session Needed	55%	Briefing Session Needed
SMT21/18/19	Supply and Delivery of Road marking paint for a period of three (3) years	Xeracote cc t/a Olympia International Paints and Coatings	0%	Briefing Session Needed	0%	Briefing Session Needed	0%	Briefing Session Needed
SMT22/18/19	Provision of various web based electronic management systems for a period of three (3) years	Ignite Advisory Services (Pty) Ltd	100%	Passed	100%	Passed	100%	Passed
SMT24/18/19	Supply and Delivery of Liquid Aluminum Sulphate for a period of three (3) years	Kemanzi (Pty) Ltd	0%	Briefing Session Needed	80%	Passed	80%	Passed
SMT26/18/19	Repairs and Services of vehicles with Allison gearboxes and P.T.O. repairs for a period of (3) years	HD Transmissions (Pty) Ltd	80%	Passed	0%	Briefing Session Needed	0%	Briefing Session Needed

SMT28/18/19	Design and place advertisements in provincial and national media for a period of (3) years	Ayanda Mbanaga Communications (Pty) Ltd	0%	Not Utilised	80%	Passed	0%	Briefing Session Needed
SMT35/18/19	Provision of Accounting Support for a period of three (3) years	Mubesko Africa (Pty) Ltd in consortium with Moore Stephans	80%	Passed	80%	Passed	80%	Passed
SMT37/18/19/SE01	Provisoin of Professional Services: Assessment of structural conditions of existing municipal buildings	Bergstan South Africa	0%	Briefing Session Needed	0%	Not Utilised	0%	Briefing Session Needed
SMT01/19/20	Railton: Upgrading of gravel roads and stormwater infrastructure: Phase 2 (Portion 2)	Entsha Henra (Pty) Ltd	70%	Passed	0%	Not Utilised	0%	Not Utilised
SMT02/19/20	Plant hire (asphalt paving machine) for a period of three (3) years	Martin & East (Pty) Ltd	80%	Passed	80%	Passed	0%	Briefing Session Needed
			0%	Not Utilised	0%	Not Utilised	0%	Not Utilised
	Plant hire (Skid Steer with Milling attachedment) for the period ending 30 June 2022	Sage Trans cc	80%	Passed	80%	Passed	0%	Briefing Session Needed
			0%	Not Utilised	0%	Not Utilised	0%	Not Utilised
	Plant hire (Chip spreader/ 6m ³ tipper combination) for the period ending 30 June 2022	Potgieter Broers Grondverskuiwing	80%	Passed	80%	Passed	0%	Briefing Session Needed
			0%	Not Utilised	0%	Not Utilised	0%	Not Utilised
	Plant hire (horizontal drilling machine 110mm-250mm) for the period ending 30 June 2022	Sage Trans cc	80%	Passed	80%	Passed	0%	Briefing Session Needed
			0%	Not Utilised	0%	Not Utilised	0%	Not Utilised
	Plant hire (wood chipper which accommodate a 300mm tree trunk + operator) for the period ending 30 June 2022	Moreson Grondverskuiwers (Pty) Ltd	80%	Passed	80%	Passed	0%	Briefing Session Needed
			0%	Not Utilised	0%	Not Utilised	0%	Not Utilised
	Plant hire (combination high pressure jet with vacuum tanker) for the period ending 30 June 2022	Jirah Construction cc	80%	Passed	80%	Passed	0%	Briefing Session Needed
			0%	Not Utilised	0%	Not Utilised	0%	Not Utilised

			80%	Passed	80%	Passed	0%	Briefing Session Needed
		Lezmin 1712 cc	80%	Passed	80%	Passed	0%	Not Utilised
			80%	Passed	80%	Passed	0%	Briefing Session Needed
		CAW Tippers and Plant Hire (Pty) Ltd	0%	Not Utilised	0%	Not Utilised	0%	Not Utilised
			80%	Passed	80%	Passed	0%	Briefing Session Needed
		Moreson Grondverskuiwers (Pty) Ltd	0%	Not Utilised	0%	Not Utilised	0%	Not Utilised
	Plant hire (Yellow Machine) for the period ending 30 June 2022		80%	Passed	80%	Passed	0%	Briefing Session Needed
		Sage Trans cc	0%	Not Utilised	0%	Not Utilised	0%	Not Utilised
			0%	Not Utilised	80%	Passed	0%	Briefing Session Needed
		Potgieter Broers Grondverskuiwing (Pty) Ltd	0%	Not Utilised	0%	Not Utilised	0%	Not Utilised
			0%	Not Utilised	0%	Not Utilised	0%	Briefing Session Needed
		Genandendal Jackies Bazaar cc	0%	Not Utilised	0%	Not Utilised	0%	Briefing Session Needed
SMT03/19/20	Supply and Delivery of Cleaning materials for the period ending 30 June 2022	Kwapele Basadi-Cleanit cc	0%	Briefing Session Needed	0%	Briefing Session Needed	0%	Briefing Session Needed
SMT04/19/20	Supply and Delivery of Road Construction Materials for the period ending 30 June 2022	Buffelsdrift Clay Mine cc	70%	Passed	70%	Passed	0%	Briefing Session Needed
		Finecorp Trading 113cc	80%	Passed	80%	Passed	0%	Briefing Session Needed
		Lezmin 1712 cc	80%	Passed	80%	Passed	0%	Briefing Session Needed

		Potgieter Broers Grondverskuiwing (Pty) Ltd	0%	Not Utilised	0%	Not Utilised	0%	Briefing Session Needed
		TVM Konstruksie (Pty) Ltd.	0%	Not Utilised	0%	Not Utilised	0%	Briefing Session Needed
SMT06/19/20	Provision of Refuse Removal Services in Infanta and Malagas for a period of three (3) years	Genandendal Jackies Bazaar cc	80%	Passed	80%	Passed	80%	Passed
SMT07/19/20	Supply and Delivery of toilet paper for the period ending 30 June 2022	Silver Solutions 1140cc t/a Cape Hygiene	0%	Briefing Session Needed	0%	Briefing Session Needed	0%	Briefing Session Needed
SMT09/19/20	Supply and Delivery of Water Purification Chemicals and related items for the period ending 30 June 2022	Chlorcape (Pty) Ltd	80%	Passed	80%	Passed	80%	Passed
		Ikusasa Chemicals (Pty) Ltd	80%	Passed	80%	Passed	80%	Passed
		Rheochem (Pty) Ltd.	80%	Passed	80%	Passed	80%	Passed
		Memotek Trading cc	80%	Passed	80%	Passed	80%	Passed
		2ACS Services (Pty) Ltd	80%	Passed	80%	Passed	80%	Passed
	Supply and Delivery of Water Purification Chemicals and other related items (Chlorine Gas) for the period ending 30 June 2022	2ACS Services (Pty) Ltd	80%	Passed	80%	Passed	80%	Passed
SMT10/19/20	Supply and Delivery of Aluminium Sodium Oxide for a three (3) year period	Kemanzi (Pty) Ltd	80%	Passed	80%	Passed	80%	Passed
SMT11/19/20	Supply and Delivery of Pre-fab Concrete products for the period ending 30 June 2020	Lzinga Inpahla Enterprise (Pty) Ltd	0%	Not Utilised	0%	Briefing Session Needed	0%	Briefing Session Needed
	Supply and Delivery of Pre-fab Concrete products for the period ending 30 June 2021	TVM Konstruksie (Pty) Ltd.	80%	Passed	80%	Passed	0%	Briefing Session Needed
	Supply and Delivery of Pre-fab Concrete (Pavers and Cement building blocks) products for the period ending 30 June 2022	Memotek Trading cc	80%	Passed	80%	Passed	0%	Briefing Session Needed
	Supply and Delivery of Pre-fab Concrete (Ready Mix Concrete) products for the period ending 30 June 2022	Memotek Trading cc	80%	Passed	80%	Passed	0%	Briefing Session Needed
	Supply and Delivery of Pre-fab Concrete (Ready Mix Concrete) products for the period ending 30 June 2023	TVM Konstruksie (Pty) Ltd.	80%	Passed	80%	Passed	0%	Briefing Session Needed
SMT12/19/20	Supply and Delivery of Bitumen products for the period ending 30 June 2022	Siriti Enterprise (Pty) Ltd	0%	Not Utilised	0%	Not Utilised	0%	Briefing Session Needed

		Tosas (Pty) Ltd	0%	Not Utilised	0%	Not Utilised	0%	Briefing Session Needed
SMT13/19/20	Supply and Delivery of reinforced concrete pipes and HDPE structure wall pipes for the period ending 30 June 2022	Last Sumarai Property Holdings 2 cc t/a Ithuba Industries	80%	Passed	80%	Passed	0%	Briefing Session Needed
	Supply and Delivery of reinforced concrete pipes and HDPE structure wall pipes for the period ending 30 June 2023	Take Note Trading 245 cc t/a Universal Trading	80%	Passed	80%	Passed	0%	Briefing Session Needed
SMT14/19/20	Supply and Delivery of IT Equipment for the period ending 30 June 2022	Bidvest Waltons a division of Bidvest Office (Pty) Ltd	60%	Passed	60%	Passed	60%	Passed
SMT15/19/20	Construction of the Bulk Rising Main in Suurbraak (Phase 1B)	Urhwebo e-Transand	80%	Passed	75%	Passed	0%	Briefing Session Needed
SMT17/19/20	Supply and Delivery of Electrical Cables for the period ending 30 June 2022	Aberdare Cables (Pty) Ltd	80%	Passed	0%	Briefing Session Needed	0%	Briefing Session Needed
		Actom Electrical Products (Pty) Ltd	80%	Passed	0%	Briefing Session Needed	0%	Briefing Session Needed
		ARB Electrical Wholesalers (Pty) Ltd	80%	Passed	0%	Briefing Session Needed	0%	Briefing Session Needed
SMT20/19/20	Maintenance / service of high voltage electrical distribution equipment on a rotational basis for the period ending 30 June 2022	De Kock and Cronje (Pty) Ltd	80%	Passed	0%	Briefing Session Needed	0%	Briefing Session Needed
		Technoserve Medium Voltage (Pty) Ltd	80%	Passed	0%	Briefing Session Needed	0%	Briefing Session Needed
SMT25/19/20	An internal radio communication system for the period ending 30 June 2022	LCT Communications cc t/a R & S Communications	80%	Passed	0%	Briefing Session Needed	0%	Briefing Session Needed
SMT26/19/20	The Provision of Services for the Demolition of illegal structures in the Swellendam Municipal area for the period ending 30 June 2022	Red Ant Security Relocation and Eviction Services (Pty) Ltd	0%	Briefing Session Needed	0%	Briefing Session Needed	0%	Briefing Session Needed
SMT30/19/20	Upgrading of Suurbraak Bulk Water Supply Scheme Phase 2A - Pump Station	Alveo Water (Pty) Ltd	80%	Passed	80%	Passed	80%	Passed
SMT31/19/20	Supply and Delivery of Sudfloc 3870 for the period ending 30 June 2022	Memotek Trading cc	80%	Passed	0%	Briefing Session Needed	0%	Briefing Session Needed

12.5 Disposal of assets

None

13. RECOMMENDATION

1. That cognisance be taken of the report.
2. That the report be made public in accordance with section 21A of the Municipal Systems Act.